

approved 01/19/15

**Townshend Select Board
Special Meeting Minutes
January 13, 2015**

Present: Kathy Hege; Carole Melis; Dale West;

In Attendance: Kurt Bostrom

1. Call To Order: At 6:00 p.m., Hege called the Special Meeting to order.

2. Executive Session: Melis made a motion: **To enter into Executive Session at 6:01 p.m., with Bostrom, to discuss personnel matters,** seconded by West and carried by those present.

At 7:00 p.m., Bostrom left the meeting.

At 7:03 p.m., West made a motion: **To return from Executive Session,** seconded by Melis and carried by those present.

As a result, Hege will speak with Craig Hunt about new procedures for obtaining parts and supplies needed by the Highway Department.

3. Adjournment: At 7:25 p.m., Melis made a motion: **To adjourn,** seconded by West and carried by those present.

Respectfully submitted,

Craig K. Hunt
administrative assistant

