

Approved: 02/03/14

**Townshend Select Board
Minutes
January 20, 2014**

Present: Select Board: Kit Martin; Hedy Harris; David Dezendorf; Chad Greenwood; Scott Chase

In Attendance: Joe Daigneault; Kathy Hege; Ryan Hockertlotz; Richard Melanson (BCTV); Craig Hunt

1. Call to Order: Martin called the Meeting to Order at 6:10 p.m.

2. Approval of the Minutes: As Minutes were not available at this time, Dezendorf made a motion: **To postpone approval of the Minutes from January 6, 2014, until the meeting on February 3rd**, seconded by Harris and carried by those present.

3. Additions and Deletions: An Executive Session was requested to discuss RESCUE and Ancient Roads was added to Old Business.

4. Warrants: Dezendorf made motions to approve the following Warrants, all seconded by Harris:

WARRANT 120-06 General Fund \$5,241.72, carried by those present.

WARRANT 120-05 Equipment Fund \$6,065.18, carried by those present.

WARRANT 120-04 Highway Fund \$6,027.87, carried by those present.

WARRANT 120-03 General Fund \$7,667.81, carried by those present.

WARRANT 120-02 Payroll Tax \$4,484.57, carried by those present.

WARRANT 120-01 Payroll \$10,600.82, carried by those present.

5. Executive Session: Dezendorf made a motion: **To enter Executive Session to discuss contractual matters with Kathy Hege of RESCUE at 6:18 p.m.**, seconded by Harris and carried by those present.

At 6:30 p.m., the Board returned from Executive Session and, as a result, no action was taken.

6. Reports: Highway: Dezendorf reported that engineering bid proposals for the West Hill Road bridge would be requested in the next week.

Law Enforcement Report: None at this time.

Town Clerk's Report: The Board reviewed the Town Clerk's cash journal reports from the previous weeks.

Treasurer's Report: Daigneault informed the Board that the assessment from Keene Mutual Aid was going up about \$2,500.00 this year.

Emergency Management Report: Nothing at this time.

7. Correspondence: Dezendorf made a motion: **To authorize the chair to sign a lease agreement permitting the U.S. Army Corps of Engineers to use the Dam Road,** seconded by Chase and carried by those present.

Harris made a motion: **To authorize the chair to sign an agreement with the Department of Taxes for the Listers to use the Marshall Swift assessment software programs until June 30, 2014,** seconded by Dezendorf and carried by those present.

8. Old Business: Board members briefly discussed the right-of-way from Leland & Gray to the rear of Town Hall, the completion of the fire door project in Town Hall and the upcoming Town Meeting on March 4th.

A Budget Workshop was scheduled for January 22nd at 6:00 p.m., and an Ancient Roads Workshop was scheduled for February 3rd at 5:30 p.m.

9. New Business: Nothing at this time.

10. Other Business: Nothing at this time.

11. Executive Session: Dezendorf made a motion: **To enter Executive Session at 7:10 p.m. to discuss legal matters,** seconded by Harris and carried by those present.

The Select Board returned from Executive Session at 7:18 p.m., and, as a result, Hunt was instructed to seek clarification of a settlement proposal from the Town's attorney regarding Marazoff Assessing Services.

12. Meeting Schedules:

Budget Workshop: January 22nd @ 6:00 p.m.

Ancient Roads Workshop: February 3rd @ 5:30 p.m.

Regular Meeting: February 3rd @ 6:00 p.m.

13. Adjournment: Harris made a motion: **To adjourn at 7:22 p.m.**, carried by those present.

Respectfully submitted,

Craig K. Hunt, assistant