

Approved 12/02/13

**Townshend Select Board
Minutes
November 18, 2013**

Present: Select Board: Kit Martin; Hedy Harris; David Dezendorf;

In Attendance: Joe Daigneault; Bob DeSiervo; Deputy Tyler Cooke; Ben Winrich; Richard Melanson (BCTV); Craig Hunt

1. Call to Order: Martin called the Meeting to Order at 6:05 p.m.

2. Approval of the Minutes: Dezendorf made a motion: **To approve the Minutes of November 4, 2013**, seconded by Harris and carried by those present.

3. Additions and Deletions: Deleted from the Agenda was discussion of a new contract with UniFirst and added to Correspondence was a request from the West River SnoGoers.

4. Warrants: Dezendorf made motions to approve the following Warrants, seconded by Harris:

WARRANT 1118-1 Payroll \$7,988.24, carried by those present.

WARRANT 1118-2 Payroll Tax \$3,231.26, carried by those present.

WARRANT 1118-3 General Fund \$8,522.19, carried by those present.

WARRANT 1118-4 Highway Fund \$164.70, Dezendorf abstained and the motion was passed over for failure to receive a quorum vote.

WARRANT 1118-5 Equipment Fund \$4,871.16, carried by those present.

WARRANT 1118-6 Highway Fund \$6,150.00, Discussion about this bill from Marazoff Assessing ensued and the Motion failed to carry by those present.

WARRANT 1118-7 Highway Fund \$14,381.57, carried by those present.

WARRANT 1118-8 Highway Fund \$3,887.00, carried by those present.

WARRANT 1118-9 General Fund (TFD) \$531.00, carried by those present.

5. Members of the Public: DeSiervo updated the Select Board on the progress of the fire doors in Town Hall by Ingram Construction. Due to support columns found inside the walls, the doors were going to have to be shifted forward about a foot more than originally planned.

6. Reports: Highway: DeZendorf reported a cross drain was being installed at the bottom of Windham Hill; that new tires for the grader were received; that trees which should be removed or pruned within the Town's rights-of-way were being marked, and that T-8 was getting some body work done while T-2 was in the shop for warranty work. DeZendorf also reported that he and Hunt would be reviewing the way that employee vacation/sick time was getting recorded.

6:30 p.m. Law Enforcement Report: Deputy Cooke was welcomed and apologized for not being in the area as much as expected, due to a lack of available deputies, but promised to step up traffic patrols on weekends and as seasonal travelling reached its peak.

Martin expressed concern about the low hours of coverage during the Fall and was assured by Cooke that the hours would be made up to satisfy the contract.

Town Clerk's Report: The Board reviewed the Town Clerk's cash journal reports for the previous weeks.

Treasurer's Report: Daigneault reported that 94% of the first quarter tax revenues were received and that there was \$527,000.00 currently in the General Fund checking account.

Emergency Management Report: DeZendorf updated the Board on plans for the Holiday of Horses event scheduled for December 8, 2013.

7. Correspondence: Martin reviewed a request from, and the Town's response to the Connecticut River Valley Flood Control Authority for reappraisal values on Townshend Dam. The Flood Control Authority meets annually in December to set the payment-in-lieu-of-tax rate.

A request received from the West River SnoGoers Snowmobile Club for permission to drive snowmobiles on or across certain Town-maintained roads was read. As the request was unchanged from last year, Harris made a motion: **To approve the 2013-14 request of the West River SnoGoers to use or cross Town roads as specified in a letter dated**

November 13, 2013, seconded by Dezendorf and carried by those present.

8. Members of the Public: Ben Winrich of Boy Scout Troop 428 explained that he would like to attend Select Board meetings toward earning a merit badge. He was welcomed, and encouraged by the Select Board to do so.

9. Old Business: Property Maps: No progress report at this time. Martin relayed that Dick Lucier hoped to return to the Lister office sometime in January.

L & G R.O.W. Martin briefed the Board on a meeting he and Dezendorf had with Superintendant Steven John regarding the obligation of Leland & Gray to provide access to the rear of Town Hall. Discussion with the school will be continuing on this matter.

Ancient Roads: Nothing at this time.

Municipal Health Insurance: Hunt was instructed to complete the application process with Vermont Health Connect in order to offer insurance coverage options for eligible Town employees.

Soveren Solar: No update at this time.

10. New Business: Nothing at this time.

11. Other Business: Nothing at this time.

12. Executive Session: Dezendorf made a motion: **To enter Executive Session at 7:40 p.m. to discuss legal matters,** carried by those present.

The Select Board returned from Executive Session at 7:50 p.m., and, as a result, no action was taken.

13. Meeting Schedules:

Budget Workshop: November 26th at 6:00 p.m.

Regular Meeting: November 18th at 6:00 p.m.

14. Adjournment: Harris made a motion: **To adjourn at 7:55 p.m.,** carried by those present.

Respectfully submitted,

Craig K. Hunt, assistant