

approved: 11/18/13

**Townshend Select Board  
Minutes  
November 4, 2013**

**Present: Select Board:** Kit Martin; David Dezendorf; Chad Greenwood; Scott Chase

**In Attendance:** Joe Daigneault; Kurt Bostrom; Richard Melanson (BCTV); Craig Hunt

**1. Call to Order:** Martin called the Meeting to Order at 6:07 p.m.

**2. Approval of the Minutes:** Dezendorf made a motion: **To approve the Minutes of October 21, 2013, as corrected,** seconded by Chase and carried by those present.

**3. Additions and Deletions:** Deleted from the Agenda was an Emergency Management Director's Report and discussion of a new contract with UniFirst.

**4. Warrants:** Dezendorf made motions to approve the following Warrants:

**WARRANT 1104-1 Payroll \$7,752.85,** seconded by Chase and carried by those present.

**WARRANT 1104-2 Payroll Tax \$3,056.36,** seconded by Chase and carried by those present.

**WARRANT 1104-3 General Fund \$5,898.19,** seconded by Chase. Following concerned discussion by Martin about a decrease to just a few hours a month in patrol time by the Windham County Sheriff's Department, the motion carried by those present.

**WARRANT 1104-4 Highway Fund \$13,027.36,** seconded by Chase and carried by those present.

**WARRANT 1104-5 Equipment Fund \$816.92,** seconded by Chase and carried by those present.

**WARRANT 1104-6 Highway Fund \$6,150.00,** seconded by Chase. Discussion about this bill from Marazoff Assessing ensued and the Motion failed to carry by those present.

**WARRANT 1104-7 Highway Fund \$6,925.97,** seconded by Chase and as question arose about the amount invoiced from Cargill for winter salt, the Motion failed to carry by those present.

**WARRANT 1104-8 Highway Fund \$107,154.61,** seconded by Greenwood. Dezendorf noted that an invoice from Washburn

Vault should not be paid by the Town and amended the Motion to read: **\$103,537.40**. The amendment then carried by those present, became the main Motion and was carried by those present.

**5. Reports: Highway:** Bostrom requested that all the Town website be updated to include driveway access and culvert permits and other policies and ordinances and spoke of attending classes about trimming trees in the Town's rights-of-way. The crew, he said, was winterizing equipment and was ready for weather. Grader tires are on order and T-9 is receiving alignment and axle work.

Bostrom also requested a meeting with the Select Board to discuss changes in the Personnel Policy and to receive reports updating vacation and sick time remaining to employees.

Dezendorf relayed that there was a continuing drainage issue at the base of East Hill Road by the entrance to the gravel pit which should be addressed this Fall.

**Law Enforcement Report:** None at this time.

**Town Clerk's Report:** None at this time.

**Treasurer's Report:** Daigneault reported that tax revenues were continuing to come in and that there was \$482,598.55 in the General Fund checking account.

**6. Members of the Public:** None at this time.

**7. Correspondence:** A request from Soveren Solar to have additional trees cut and site work done at the old Grafton Road dump was discussed. Pending approval from the Department of Natural Resources of a Permit for the installation of a solar generating facility on that land and a Permit to grade the land, the Board had no objection at this time. Hunt was requested to have Soveren Solar amend the Permit application to include the requested site work.

**8. Old Business: Property Maps:** No update at this time.

**L & G R.O.W.** Discussion ensued about deadlines for Leland & Gray to provide access to the rear of the Town Hall as the Act 250 Permit required and the lack of

communication from L & G as to its intentions in this matter.

**Fire Doors:** Hunt relayed that Ingram Construction would be starting the fire door installation project in the Town Hall the week before Thanksgiving.

**Ancient Roads:** Nothing at this time.

**Municipal Health Insurance:** Hunt updated the Board on the changing and confusing status of committing to Vermont Health Connect for employee insurance coverage.

**9. New Business:** Nothing at this time.

**10. Other Business:** Dezendorf clarified the causes of grade changes and cost differences in the repair of East Hill Road. Citing correspondence from Stevens and Associates, Dezendorf assured the Board that payments would compensate contractors only for work done and not for costs incurred.

**11. Executive Session:** None at this time.

**12. Meeting Schedules:**

**BCA Meeting:** November 12th at 6:00 p.m.

**Regular Meeting:** November 18th at 6:00 p.m.

**13. Adjournment:** Greenwood made a motion: **To adjourn at 7:11 p.m.**, carried by those present.

Respectfully submitted,

Craig K. Hunt, assistant