

approved: 11/04/13

**Townshend Select Board  
Minutes  
October 21, 2013**

**Present: Select Board:** Kit Martin; Hedy Harris; David Dezen Dorf; Chad Greenwood; Scott Chase

**In Attendance:** Joe Daigneault; Janet Stowell; Richard Melanson (BCTV); Craig Hunt

**1. Call to Order:** Martin called the Meeting to Order at 6:15 p.m.

**2. Municipal Logging Bids:** Dezen Dorf and Chase discussed having meeting at 5:30 p.m. to open and review sealed bids for logging approximately 50 acres of municipal land that contains the Town's gravel pit. For the record, Dezen Dorf read the 4 bids for the timber-sale revenue, received.

<b>J.T. Logging</b>	<b>\$37,276.50</b>
<b>Cersosimo Lumber</b>	<b>33,558.00</b>
<b>Gould &amp; Sons</b>	<b>29,161.00</b>
<b>Joe Wright</b>	<b>25,573.00</b>

Chase then made a motion: **To award the logging/timber sale contract to J. T. Logging in the amount of \$37,276.50, seconded by Harris and carried by those present.**

**3. Gravel Crushing Bids:** Dezen Dorf opened and read 2 sealed bids for crushing gravel.

<b>David Chaves</b>	<b>\$25,000.00 for 5000 cubic yards</b>
<b>Bazin Brothers</b>	<b>24,775.00 for 4500 cubic yards</b>

Following brief discussion, Dezen Dorf made a motion: **To award the contract for crushing gravel to David Chaves for a minimum of 5000 cubic yards not to exceed \$25,000, seconded by Chase and carried by those present.**

**4. Approval of the Minutes:** Dezen Dorf made a motion: **To approve the Minutes of October 7, 2013, as corrected, seconded by Harris and carried by those present.**

**5. Additions and Deletions:** None at this time.

**6. Warrants:** Dezen Dorf made motions to approve the following Warrants:

**WARRANT 1021-1 Payroll \$9,729.69, seconded by Harris and carried by those present.**

**WARRANT 1021-2 Payroll Tax \$3,793.96**, seconded by Chase and carried by those present.

**WARRANT 1021-3 General Fund \$62,830.22**, seconded by Chase and carried by those present.

**WARRANT 1021-4 Highway Fund \$8,147.05**, seconded by Harris and carried by those present.

**WARRANT 1021-5 Equipment Fund \$3,597.09**, seconded by Harris and carried by those present.

**WARRANT 1021-6 Highway Fund \$146,587.86**, seconded by Harris and carried by those present.

**WARRANT 1021-7 General Fund \$1,000.00**, seconded by Harris and carried by those present.

**WARRANT 1021-8 General Fund (School Payments) \$541,956.07**, seconded by Harris and carried by those present.

**7. Reports: Highway:** Dezendorf reported that the Highway Department was readying for Winter and that Cargill, from whom road salt is being delivered, has agreed to meet the lower price offered through American.

The Highway Foreman is analyzing ways to curtail costs, wherever possible, in preparation of next year's budget.

Dezendorf also reported that the base for the fuel pump has been installed and that an permit application for an access off of Route 30 into Taft Meadows has been received.

To be submitted soon are requests from FEMA for reimbursement of the East Hill Road repair costs and Hazard Mitigation grant applications for the East Hill and Ellen Ware culverts.

**Law Enforcement Report:** None at this time.

**Town Clerk's Report:** None at this time.

**Bookkeeper's / Treasurer's Report:** Daigneault reported that tax revenues were being received a little better than expected and that sufficient funds were available to meet the Warrant obligations of the Town, with \$ 1,223,734.50 in the General Fund checking account.

**Emergency Management Director's Report:** Dezendorf provided a briefing on the Pumpkin Festival and, in response to Stowell, said that he would look into why trash was left behind on the Town Common.

**8. Members of the Public:** None at this time.

**9. Correspondence:** The Board discussed correspondence indicating the extent of the watershed preserve surrounding Valley Cares.

**10. Old Business: Town Hall Rental Policy:** Following discussion about the cost of heating upstairs at Town Hall, Harris made a motion: **To amend the Town Hall Rental Policy to charge \$50.00 per day additional for heating the upstairs, if to be used between November 1st and March 1st,** seconded by Chase and carried by those present.

Harris then made a motion: **To approve the request of Joe DeFelice to present a film upstairs at the Town Hall in November at \$50.00 for heat plus the standard deposit, and for Mary Gould to use the Town Hall, including the upstairs, also for \$50.00,** seconded by Dezendorf and carried by those present.

**Soveren Solar Permit Application:** The Select Board reviewed a draft application for Soveren Solar to submit to the Agency of Natural Resources and the Department of Public Utilities for possibly constructing a 150kw solar array on municipal land at the old Grafton turn dump site.

Harris made a motion: **To approve the submission of the Permit Application for a net metering solar array, if changes made by the Board are incorporated,** seconded by Dezendorf and carried by those present.

**Reappraisal Update:** Martin reiterated that the Select Board is duty bound to assure that the recent town-wide reappraisal is complete according to the terms of the contract with Marazoff Assessing Services and that an opinion from the Town attorney should be forthcoming in the next week, or so.

**Property Maps:** Harris reassured the Board that progress is continuing between Dauchy-Creamer and the Listers to get Townshend's property tax maps revised.

**L&G Right of Way Behind the Town Hall:** Martin reported that since Leland & Gray had not responded in a timely fashion to the Select Board, Townshend's attorney had been instructed to discover why Leland & Gray had not fulfilled the obligations of its Act 250 Permit, requiring construction of a right-of-way access to the rear of Town Hall behind Dutton Gymnasium.

Martin acknowledged receiving a letter from L&G Board Chair, Emily Long, suggesting that the Select Board discuss this issue with the school Board.

**Highway Department Uniforms:** The Board discussed the increasing costs of the uniform contract with UniFirst.

**Compactor:** The Board discussed the reliability of the compactor and options for Townshend's trash collection services.

**11. New Business:** Nothing at this time.

**12. Other Business:** Nothing at this time.

**13. Executive Session:** None at this time.

**14. Meeting Schedules:**

**Budget Workshop:** October 29th at 6:00 p.m.

**Regular Meeting:** November 4th at 6:00 p.m.

**15. Adjournment:** Harris made a motion: **To adjourn at 8:25 p.m.**, carried by those present.

Respectfully submitted,

Craig K. Hunt, assistant