

**Townshend Select Board
Minutes
January 2, 2012**

Present:

Select Board: Hedy Harris; Bruce Bills; Jeff Russ; Steve Ovenden; David Dezendorf

In Attendance: Kim Ellison; Joe Daigneault; Alan Shirks; Ryan Hockertlotz; Craig Hunt

1. Call to Order: Harris called the Meeting to Order at 6:01 p.m.

2. Approval of Minutes: Dezendorf made a motion: **To approve the Minutes of December 19, 2011, as corrected,** seconded by Harris, and carried by those present.

3. Additions and Deletions: Harris requested adding discussion of Town Cemetery rights-of-way under Old Business.

4. Warrants: Bills made a motion: **To approve the Warrants of January 2, 2012,** seconded by Ovenden, and carried by those present.

General Fund	\$ 16,982.62
Highway Department	\$ 5,799.61
Payroll	\$ 9,420.81

5. Reports: Law Enforcement Report: Not at this time.

Town Clerk's Report: The Board reviewed the Town Clerk's cash-journal reports from the prior two weeks.

Bookkeeper's / Treasurer's Report: Ellison reported that property tax receipts were still 4.5% outstanding for the First Quarter, and 6.5% for the Second Quarter payments, and that the checking account held approximately \$357,000.00 prior to any payments being made for the new Highway Department plow truck.

Highway Department Report: Bills reported that the new Highway Department truck had been delivered, and that new speed limit signs were scheduled for installation on State

Forest and West Hill Roads this week. He had no new news on the status of the Dam Road culvert, however, to convey.

Townshend Fire Department Report: Russ reported that Jeffers had installed a new Peerless boiler at the Fire Station and that conversion of the system from steam heat would take place later in the year.

Emergency Management Director's Report: Dezendorf updated the Board on work with the stream mitigation grants, and about the storm damage repairs needing to be planned for the Holland Brigham Bixby Cemetery. He also spoke of the new maps ordered from the Windham Regional Commission, and reported that he'd be working with technicians from Keene Mutual Aid to reprogram Town radios.

6. Correspondence: None at this time.

7. Members of the Public: None at this time.

8. Old Business:

Town Warning: Ellison reviewed with the Board the Town Warning deletions that were recommended by VLCT.

Board members then discussed adding a new ARTICLE to the 2012 Town WARNING, and Dezendorf made a motion: **To approve the 2012 Town WARNING with the addition of a new ARTICLE: "Per 17 V.S.A. 2646 (7) to see if the Town will vote to elect its First and Second Constables to two years, rather than one year terms,"** seconded by Russ, and carried by those present.

Ancient Roads Hearing: Hunt was requested to mail a Notice of the Select Board Informational Meeting scheduled for January 30th to property owners identified as having or abutting ancient roads, and to provide copies of the map prepared by the Ancient Roads Committee as an 11 X 17 handout.

Cemeteries Right-of Way: Following brief discussion, Harris requested that Hunt seek specific information from Charles Marchant pertinent to the rights-of-way needed for cemeteries which the Town hadn't permanent and legal permission to access.

9. New Business: By general consent, the Board decided to schedule this year's Pre-Town Meeting for February 27th at 6:00 p.m.

10. Executive Session: At 8:26 p.m., Dezendorf made a motion: **To enter Executive Session with Ellison to discuss personnel matters.**

The Board returned from Executive Session at 9:04 p.m., and as a result, no action was taken.

At 9:04 p.m., Harris made a motion: **To enter Executive Session to discuss legal matters.**

The Board returned from Executive Session at 9:25 p.m. and, as a result, Hunt was instructed to prepare a letter from the Select Board Chair to the Vermont Department of Health.

11. Meeting Schedules:

Select Board Meeting: January 16th at 6:00 p.m.

Townshend Dam Hazard: January 23rd @ 6:30 p.m.

Ancient Roads Hearing: January 30th @ 7:00 p.m.

12. Adjournment: Bills made a motion: **To adjourn at 9:30 p.m.,** carried by those present.

Respectfully submitted:

Craig K. Hunt, assistant