

approved: 08/01/11

**Townshend Select Board
Minutes
July 18, 2011**

Present:

Select Board: Hedy Harris; Jeff Russ; Bruce Bills; Steve Ovenden; Ryan Hockertlotz

In Attendance: Joe Daigneault; Kim Ellison; Kurt Tietz; David Dezendorf; Irvin Stowell; Craig Hunt

1. **Call to Order:** Harris called the Meeting to Order at 6:04 p.m.

2. **Approval of Minutes:** Harris made a motion: **To approve the Minutes of July 5, 2011**, seconded by Ovenden, and carried by those present.

3. **Additions and Deletions:** To Old Business, discussions of the Town Garage video surveillance system and Town Hall renovation issues, were requested.

4. **Warrants:** Hockertlotz made a motion: **To approve the Warrants of July 18, 2011**, seconded by Bills, and carried by those present.

General Fund	\$ 32,079.61
(includes Windham County tax: \$ 10,743)	
(includes insurance payments: \$ 12,448)	
Highway Department	\$ 12,039.26
Payroll	\$ 11,891.36

5. **Reports: Town Clerk's Report:** The Board reviewed the Town Clerk's cash-journal reports from the prior weeks.

Bookkeeper's / Treasurer's Report: Ellison discussed deadlines for setting the Grand List and the tax rate, and recommended entering into an agreement with Core Logic for computer software that would provide lump-sum tax payments by wire transfer instead of individual checks.

Highway Foreman's Report: Ovenden reported that Springfield Paving would be paving Windham Hill Road by the end of the month, and that work on Route 35, at Joyce's curve, was complete. He also spoke of meeting with a representative of VLCT to discuss recommendations for lowering insurance costs at the Town Garage.

Townshend Fire Department Report: Members of the Board signed the contract, approved on July 5, 2011, for Brunelle Construction to begin repairs at the Townshend Fire Station.

Law Enforcement Report: None at this time.

Emergency Management Director's Report: Dezendorf informed the Board that the new pagers for the Fire Department had been received, and explained payment arrangements necessary for 80% grant reimbursement of the cost. Harris then made a motion: **To pre-approve payment and instruct the Treasurer to pay Keene Mutual Aid for the pagers when the invoice arrives**, seconded by Ovenden, and carried by those present.

6. Members of the Public: Tietz again expressed his concerns about the Select Board approving the Community Development Grant application to provide for new construction at the Valley Cares facility in advance of a Public Hearing on the matter.

Stowell briefly provided the Board with an update of the Ancient Roads Committee's progress.

7. Correspondence: The Board received an Animal Control Ordinance proposal from the Windham County Sheriff's Department.

8. Old Business:

Town Garage: Members discussed reviewing the video surveillance tapes following an inappropriate drop-off of toxic chemicals at the Town Garage prior to the WSWMD Hazardous Waste pick-up day on July 16th.

Hockertlotz updated the Board on the Waste Management Study Committee's upcoming meetings.

Town Hall: Ovenden agreed to speak with Bob DiSiervo regarding the hold-back on final payments to Thermal House, and to have the safety of stage lighting electrification checked. Discussion continued regarding the need to have the Town Hall roof assessed for repairs.

9. New Business: Repairs of the Town sidewalk in front of the pizza house were estimated at \$1500, and Harris made a motion: **To authorize DMI to replace the sidewalk at the corner of Routes 30 and 35, in front of the pizza house,** seconded by Ovenden, and carried by those present.

10. Executive Session: None at this time.

11. Meeting Schedules:

Regular Select Board Meeting: 8/01/11 at 6:00 p.m.

12. Adjournment: Russ made a motion: **To adjourn at 8:05 p.m.,** carried by those present.

Respectfully submitted,

Craig K. Hunt, assistant