

**Townshend Select Board Minutes  
May 2, 2011**

**Present:**

**Select Board:** Hedy Harris; Bruce Bills; Steve Ovenden; Ryan Hockertlotz; Jeff Russ

**In Attendance:** Joe Daigneault; Kim Ellison; David Dezendorf; Bob DeSiervo; Dale Davis; Art Monette; Sherry Maher; Greg Morrow; Warren Beattie; Becca Shaefer; Bob Crego; Craig Hunt

**1. Call to Order:** Harris called the Meeting to Order at 6:02 p.m.

**2. Approval of Minutes:** Hockertlotz made a motion: **To approve the Special Meeting Minutes of April 18, 2011,** seconded by Harris, and carried by those present. Hockertlotz then made a motion: **To approve the Meeting Minutes of April 18, 2011,** seconded by Harris, and carried by those present.

**3. Additions and Deletions:** The posting of Jordan Road and an update on the location of utility poles along Route 35 was added.

**4. Warrants:** Hockertlotz made a motion: **To approve the Warrants of April May 2, 2011,** seconded by Ovenden, and carried by those present.

<b>General Fund</b>	<b>\$</b>	<b>22,233.37</b>
<b>(inc. \$13,590.00 Bond payment)</b>		
<b>Highway Department</b>	<b>\$</b>	<b>2,041.25</b>
<b>Payroll</b>	<b>\$</b>	<b>9,770.99</b>

**5. Reports: Town Clerk's Report:** The Board reviewed the Town Clerk's cash-journal reports from the prior weeks.

**Bookkeeper's / Treasurer's Report:** Ellison reported on property tax payments to date, and that funds to modify the rigging for the Town Hall curtains had been received.

**Highway Foreman's Report:** Bostrom agreed to meet with the manufacturer's representative to discuss on-going problems at the Town Garage, particularly regarding roof leaks, and report to the Board.

The Windham Hill road repair project, contracted to A.S. Clark, is scheduled to begin on May 16, and with traffic control flaggers, sub-contracted out. Bostrom also said that he'd submitted an application for up to \$160,000 in paving grant funds for Windham Hill Road, and had sent out paving bid specifications to contractors.

Bids for restoring the culvert bed on the Dam Road would be going out in June or early July.

Ovenden requested that Bostrom submit more complete work records of department employees, and add a column to show the amount of comp time employees were using.

Hockertlotz asked about whether a Memorandum of Understanding with neighboring Towns for sharing equipment in emergencies was something that should be looked into, and Bostrom offered that arrangements, while not formalized, were already in place, and that emergency needs for equipment were addressed on a case by case basis.

Hockertlotz asked about having Jordan Road be Posted as, "closed," and Bostrom stated that it was.

**Townshend Fire Department Report:** Davis and the Board reviewed three bids received for repairs to the Fire Station roof:

Ben Longo	- dated 04/29/11 -	\$13,500.00
Stewart Barker	- dated 04/08/11 -	\$44,200.00
Brunelle	- dated 07/26/10 -	\$34,976.00

**Emergency Management Director's Report:** Dezendorf provided the Board with an update of plans for the Grace Cottage Hospital Health Fair, and informed the Board that the DART helicopter would not be participating in the event.

**Law Enforcement Report:** None at this time.

**6. Members of the Public:** Greg Morrow, of the Townshend Recreation Committee, introduced himself and said that he hoped to be able to present the Board with some ideas in early June.

Sherry Maher discussed plans to open the Farmers Market on the Town Common on June 2nd with a booth of produce for low-income buyers.

Bob Crego and Becca Shaefer, of Valley Cares, Inc., informed the Board of plans to expand the Assisted Living facility with twelve additional single bedroom units, and

of hopes to apply for a Vermont Community Development Grant for funding this July.

Discussion about the Town's involvement in managing a Community Development Grant, followed. Crego assured the Board that as with the last grant received, the Town's responsibilities would be minimal, and that Valley Cares would cover any of the associated costs.

Crego also informed the Board of possible plans to sub-divide the Carlise property, but keep the house as a rental unit, perhaps for staff use.

DeSiervo asked how taxes were assessed, and Crego explained that the government provides formulas for taxing elder care enterprises with income restrictions. Crego offered that Townshend would probably see an \$8000 - \$10,000 increase in tax revenues, or about 40 percent.

Art Monette was asked by the Board to discuss with the Planning Commission a Listers office request for property owners to notify the Town of any changes to property effecting valuation, and to seek a Planning Commission member to join a committee to look into the future of waste management operations in Townshend.

**7. Correspondence:** None at this time.

**8. Old Business:** An update on the placement of utility poles on Route 35 between Dr. Wallace's office and the pharmacy was not available at this time.

The Board decided to re-schedule further discussion of the Town Hall Fire Alarm system until the May 16th meeting.

The Board also decided to re-schedule further discussion of the Draft Dog Control Ordinance until a future meeting.

**9. New Business:** None at this time.

**10. Executive Session:** None at this time.

**11. Meeting Schedules:** May 16th at 6:00 p.m.

**12. Adjournment:** Hockertlotz made a motion: **To adjourn at 9:05 p.m.**, carried by those present.

Respectfully submitted,

Craig K. Hunt, assistant