

**Townshend Select Board Minutes  
May 16, 2011**

**Present:**

**Select Board:** Hedy Harris; Steve Ovenden; Jeff Russ; Ryan Hockertlotz (by phone)

**In Attendance:** Joe Daigneault; Kim Ellison; David Dezendorf; Alice Muise; Adrienne Esquivo; Donna Vondle; Craig Hunt

**1. Call to Order:** Harris called the Meeting to Order at 6:14 p.m.

**2. Approval of Minutes:** Harris made a motion: **To approve the Minutes of May 2, 2011**, seconded by Ovenden, and with corrections, carried by those present. Harris made a motion: **To approve the Special Meeting Minutes of May 3, 2011**, seconded by Ovenden, carried by those present.

**3. Additions and Deletions:** None at this time.

**4. Warrants:** Harris made a motion: **To approve the Warrants of May 16, 2011**, seconded by Russ, carried by those present.

<b>General Fund</b>	<b>\$ 5,716.86</b>
<b>Highway Department</b>	<b>\$ 7,483.37</b>
<b>Payroll</b>	<b>\$ 9,580.03</b>

**5. Reports: Town Clerk's Report:** The Board reviewed the Town Clerk's cash-journal reports from the prior weeks.

**Bookkeeper's / Treasurer's Report:** Ellison reported on property tax payments to date, that a payment from the Town of Jamaica, for snow-plowing a section of their road, had been received, and that a grant from VLCT for the installation of a fire alarm system in the Town Hall, could not be applied for until January, and would only be approved in advance of work being done.

**Highway Foreman's Report:** Bostrom reported that A.S. Clark had begun work on the lower section of Windham Hill Road, and then move to the upper section.

Of seven requests for bids to pave Windham Hill Road, four were received and opened by Board members. O'Brien quoted the Town at \$69.00 per ton; Springfield Paving at \$73.38 per ton; Whitcomb at \$79.79 per ton; and Lane Construction at \$83.50 per ton. Following brief discussion, Russ made a motion: **To award O'Brien the paving work on Windham Hill Road at \$69.00 per ton, contingent upon the Town receiving grant funds from the Vermont Agency of Transportation,** seconded by Harris, and carried by those present.

Bostrom further reported having received an anonymous letter complaining about a sign down on State Forest Road, and informed the Board that he'd taken care of it.

**Townshend Fire Department Report:** Russ reported to the Board that his efforts were continuing to secure bids for repairs of the Fire Station roof, based both upon the engineering plans by Beck of the necessary repairs, and upon the, "wish-list," of desirable modifications. Russ said that by the end of June, the Board should be in a position to make decisions.

**Emergency Management Director's Report:** Dezendorf informed the Board that a grant for eight pagers had been received; that he was working with Hockertlotz on emergency radios for Select Board members; working with Bostrom on the location of a repeater tower to extend Highway Department communications abilities, and with Bostrom on Memoranda of Understandings that would more-seamlessly provide equipment or personnel in an emergency.

Dezendorf also reported on his efforts to draft an, "after action," review following the flooding earlier this year; reported on the Grace Cottage Health Fair, and discussed with the Board the need to relieve parking congestion, perhaps by employing shuttle buses. He updated the Board on efforts to assess the weight limits on private bridges in Town, and to provide more-useful and accurate maps of 911 locations for responders.

He announced that there would be a meeting on May 31st at 7:00 p.m. to review the draft of Townshend's Emergency Management Plan.

**Law Enforcement Report:** None at this time. Hunt was requested to contact the Sheriff's Department and ask that reports be given to the Board at future meetings.

**6. Members of the Public:** Donna Vondle, of the Army Corps of Engineers, reported that an incident in February,

involving a Town snowplow damaging a guardrail on the spillway bridge at Townshend Dam, had not yet been resolved. Bostrom, she said, had agreed to follow up again in address of the matter.

Kathy Martin requested that the Select Board consider re-establishing a portion of discontinued roadway on her property off of Styles Brook Road, so that she might more-easily sell a portion of her property. Lengthy discussion ensued, with the Board deciding to not approve her request.

**7. Correspondence:** None at this time.

**8. Old Business:** The Board continued to discuss, with members of the public, possible revisions in the proposed Dog Control Ordinance, and Harris informed members that about sixty dogs still remained un-licensed following the April 1 deadline.

**9. New Business:** None at this time.

**10. Executive Session:** At 8:45, Harris made a motion: **To enter into Executive Session to discuss personnel and contractual matters,** carried by those present. The Board contacted Hockertlotz and discussed matters with him by telephone.

At 9:15 p.m. Harris made a motion: **To leave Executive Session.** As a result of Executive Session, no action was taken.

**11. Meeting Schedules:** June 6th at 6:00 p.m.

**12. Adjournment:** Russ made a motion: **To adjourn at 9:17 p.m.,** carried by those present.

Respectfully submitted,

Craig K. Hunt, assistant