

**TSB Minutes
@ Townshend Elementary School
1-14-19-Draft
6:30 pm**

Present: Al Claussen, Cliff Passino, Kristina Wright, Members of the Board, Craig Roach, Principal, Judy Hawkins, Recorder

Call to Order: Al called the meeting to order at 6:36 pm.

Additions and Deletions: Al added under New Business: Town Meeting warning.

Members of the Public: Sara Sebo, Megan Richardson, Kris Jerz, Heidi Russ, Bethany Barton

Consent Calendar:

- a. Principal's Report
- b. Superintendent's Cabinet Report
- c. Minutes for December 10, 2018

Cliff made a motion to approve the consent calendar as presented. Motion carried.

Treasurer and financial Report: Heidi was asked to contact Laurie Garland at WCSU re: the line in the budget for the music dept. Why did this line increase?

Bills and Purchase Orders: Kristina made a motion to pay the bills and purchase orders as follows: Payroll PO#44 \$15,110.30, Payroll PO#45 \$6,513.38, Payroll PO# 46 \$15,349.48, Payroll PO#47 \$20,337.31, Payroll PO#48 \$13,278.98, Payroll PO#49 \$5,784.34 and Vendor Warrant PO#50 \$194,864.31. No discussion. Motion carried.
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Reports of Administration and Committees: None

Unfinished Business and General Orders: This will be done in Executive Session.

New Business:

- a. Pre-k/Kindergarten Plan: Craig reported that Sunny Lane Day Care Center will close. He had a discussion with Bill Anton at WCSU and Al Claussen, Chairman of the Board regarding the closing of Sunny Lane. It was decided to accept 9 in Pre-K and 8 on the waiting list. Craig said we would need to hire 2 paras if it was decided to go with pre-kk.

Town Meeting Warning: Al presented the town meeting warning. The warning was reviewed by the board and there were corrections that needed to be done. Craig or Heidi were asked to give to Meg at WCSU to be re-done.

Correspondence: Water Flow Report-Month of December-all okay. Gave to Craig to file. Al received a letter from the state re: CLA results.

Upcoming Meetings:

- a. TES Board Meeting, February 11, 2019, 6:30 pm
- b. Town Meeting, March 5, 2019, 9:05 am
- c. WRMUED Meeting February 11, 2019 7 pm @ L&G

Executive Session: Information not available at this time.

Adjourn: Kristina made a motion to adjourn at 7:30 pm. Motion carried.

Respectfully submitted,

Judy Hawkins
Recorder

DRAFT