

TOWNSHEND SCHOOL BOARD MINUTES
@TOWNSHEND ELEMENTARY SCHOOL
6:30 PM
3-12-18-draft

Present: Al Claussen, Eric Scott, Kristina Wright, Shaun O’Deau, Cliff Passino, Members of the Board, Craig Roach Principal, Judy Hawkins, Recorder

Call to Order: Al called the meeting to order a 6:47 p.m.

Reorganization of the Townshend School Board:

- a. Election of Officers:
 - i. Election of School Board Chair: Cliff made a motion to nominate Al as Chair of the TES Board, Motion carried.
 - ii. Election of School Board Vice-Chair: Kristina made a motion to nominate Cliff as Vice-Chair of the TES Board. Motion carried.
 - iii. Election of School Board Clerk: Kristina made a motion to nominate Eric as Clerk of the TES Board. Motion carried.
- b. Authorized signatures: Kristina made a motion to nominate the officers of the TES Board to sign documents. Motion carried.
- c. Paper of Record: Cliff made a motion to use the Brattleboro Reformer as the Paper of Record. Motion carried.
- d. Meeting/Times/Dates: Cliff made a motion to have the TES Board meet on the second Monday of each month @ 6:30 pm. Motion carried.
- e. Appointment of Truant Officer: Cliff made a motion to have the Windham County Sheriff’s office as truant officer. Motion carried.
- f. Representatives to WCSU Board of Directors: Cliff made a motion to nominate Al, Kristina, and Cliff to the WCSU Board of Directors. Motion carried.
- g. Representative to WCSU Executive Committee: Cliff made a motion to nominate Al to the WCSU Executive Committee. Motion carried.
- h. Representative to WCSU Negotiations Committee: Cliff made a motion to nominate Eric to the Negotiations Committee. Motion carried.
- i. Representative to TES Continuous Improvement Plan Committee: Eric made the motion to elect Kristina to the CIP. Motion carried.

Additions and Deletions: None

Members of the Public: Kris Jerz and Heidi Russ.

Consent Calendar:

Principal’s Report: Craig presented his principal’s report: There is a pottery kiln in the basement and Ann Lauderbach, art teacher, would like to use it. Craig has contacted Warren Beattie and the Fire Marshall to check and approve the use of it. It will take some money to get it in working order. Craig

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will get a number from Warren on the cost and present it to the board. Eric mentioned that the Marinoff's from Windham have a large Pottery Kiln and it is open to the public. They also have a blacksmith shop. It is all free. They have someone come and show you how to do it and then when you become qualified you can go anytime. They have a lot of farming classes, growing food from seed, etc. Kristina mentioned to the board that there will be a cake raffle at the circus performance this year. Craig mentioned in his report that next year TES will coordinate with the L&G professional development days.

Superintendent's Report: Bill was not present but he prepared a report for the board's review and discussion. No discussion.

Minutes for February 12, 2018. No discussion.

The consent calendar was approved by the board unanimously.

Bills and Purchase Orders: Cliff made a motion to approve the bills and purchase orders as follows: Payroll PO # 46 \$15,235.78, Payroll PO# 47 \$11,539.20, Payroll PO# 56 \$13,472.35, Payroll PO# 57 \$10,371.33, Payroll PO# 58 \$14,191.86, and Vendor Warrant PO #60 \$43,332.69. No discussion. Motion carried.

New Business: None

Correspondence: Grace Cottage Water Flow Report: The report for the month of February was okay.

Upcoming Meetings:

- a. Townshend Elementary School Board, Monday, April 9, 2018 6:30 pm. at TES

Executive Session: Eric made a motion for Al, Cliff, Eric, Shawn, Kristina, and Craig to enter into executive session at 7:23 pm. to discuss a personnel issue.

Cliff made a motion for the board and Craig, principal to leave executive session at 7:26 p.m.
Resolution: None required.

Adjourn: Kristina made a motion to adjourn at 7:30 p.m. Motion carried.

Respectfully submitted,

Judy Hawkins

Recorder

DRAFT