

TOWNSHEND SCHOOL BOARD MINUTES
@TOWNSHEND ELEMENTARY SCHOOL
6:30 PM
11-12-18-Draft

Present: Al Claussen, Eric Scott, Sean O’Deau, Kristina Wright, Cliff Passino, Members of the Board, Craig Roach, Principal, Judy Hawkins, Recorder

Additions and Deletions: New Business: Pay the school board and treasurer. Winter Sports. Salad Bar.

Call to order: Al called the meeting to order at 6:32 pm

Members of the Public: Heidi Russ and Kris Jerz

Consent Calendar:

- a. Principal’s Report
- b. Superintendent’s Cabinet Report
- c. Minutes for October 9, 2018

Kristina made a motion to approve the consent calendar as presented. Motion carried.

Treasurer and financial reports: Business insurance follow up on budget for \$4000. Craig reported this included salary, building maintenance, personnel kitchen insurance estimated \$4000 and \$1000 was extra.

Bills and Purchase orders: Kristina made a motion to pay the bills and purchase orders as follows: Payroll PO#32 \$14,155.56, Payroll PO#33 \$9,364.52, Payroll PO #34 \$1,123.26, Pay Order PO# 35 \$327.00, Pay Order PO # 36 \$16,702.93, Pay Order PO #37 \$6,544.90 and Vendor Warrant PO # 38 \$23,046.83. No discussion. Motion carried.

Reports of Administration and Committees: None

Unfinished Business:

- a. Financial report: building insurance follow-up: See under Administration and Committees.
- b. Potential licensed counselor-insurance: Craig spoke with the potential licensed counselor regarding how her services would be paid for. This would be paid for thru the parent’s insurance. Referrals could come from parents and TES staff or others.

New Business

- a. Pay school board & treasurer: Kristina made a motion to pay \$500 to Al and \$250 and all other board members in next billing cycle. Eric, Cliff, and Sean all donated their portion of the money back to winter sports. Al donated \$250 of his portion. Motion carried.

Kristina made a motion to pay the treasurer, Anita Bean, \$1,790 in the next billing cycle. Motion carried.

- b. Winter Sports: Kris said not enough drivers for swimmers. A community member donated \$500.00. Swimming takes place in Springfield, Vt. The board members stepped forward and contributed their money to the transportation of the swimmers to Springfield, Vt.
- c. Salad Bar: Kristina asked why the salad bar isn't being used. Craig explained that when they got reviewed, they got a mark for not providing service up to code last year. The students still have access to salad still but not in the same manner.

Correspondence: Water flow report for September 2018. The water report was okay. Craig was given the report to file.

Upcoming Meetings:

- a. TES Board Meeting, December 10, 2018, 6:30 pm
- b. WCSU Meeting, November 14, 7 pm @ L&G
- c. WRMUED Meetings November 12 and 26, 7 pm @ L&G

Executive Session: None

Adjourn: Sean made a motion to adjourn at 7:00 pm. Motion carried.

Respectfully submitted,

Judy Hawkins
Recorder