

**TOWNSHEND SCHOOL BOARD MINUTES
@ TOWSHEND ELEMENTARY SCHOOL
7:00 PM
5-8-17-DRAFT**

Present: Cliff Passino, Shawn O’Deau, Kristina Wright, Al Claussen, Members of the Board, Deborah Leggott, Principal, Abigail Dillon, Director of Special Education, WCSU, Judy Hawkins, Recorder

Call to Order: Al called the meeting to order at 7:02 pm

Additions and Deletions: Deborah added: CIP under New Business, also an Executive Session is necessary.

Members of the Public: Heidi Russ, Administrative Assistant

Consent Calendar:

- a. Principal’s Report:
- b. Superintendent’s Cabinet Report
- c. Minutes for April 10, 2017

Abby D. reported that we currently have 15 special education.(K-6) students for next year. They will need a full time person (para). 1 @ Townshend and 1 at Dover.

Al has a concern about what children can actually be at the school and interact with the other students. Abbie is waiting to hear from the District Management team regarding the above. Abbie says the law says you don’t have to mainstream per se you have to main stream as to the level the student can handle.

Addendum to minutes for April 10, 2017: Executive Session:

The board entered executive session at 8:37 pm to discuss the Superintendent Evaluation:

The board left executive session at 8:36 pm.

Resolution: Evaluation completed and passed to WCSU.

The board and Deborah Leggott, Principal entered executive session to discuss a personnel matter at 8:38 pm.

The board left executive session at 8:50 pm.

No resolution.

Cliff made a motion to approve the minutes as amended. Motion carried. Consent calendar approved unanimously.

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Treasurer and Financial Reports: Laurie presented the reports. She said for this FY we will be ending with approximately \$30,000 loss. The revenue is over which is great. Overall the budget is pretty good. Special Ed-Triple E for WCSU normal \$7,000 and encumbered is \$37,000. Heidi asked over what period of time this is. This is where the majority of overage is coming from. Special Educator will be an increase by .5. This will be a direct cost to TES. With a full time special ed person there will probably be some shared costs.

Bills and Purchase Orders: Al made a motion to approve the bills and purchase orders as follows: Payroll PO #65 \$15,750.03, Payroll PO #66 \$10,646.28, Payroll PO#67 \$14,262.90, Payroll PO # 68 \$6,491.71, Payroll PO #69 Vendor Warrant \$17,422.87. Vendor Warrant PO #64 \$196,204.35. No discussion. Kristina made a motion to pay the bills and purchase orders as read. Motion carried.

Reports of Administration and Committees: None.

Unfinished Business and General Orders:

- a. Principal transition update: May 11th at 5 pm to review resumes for principal search with interviews to follow.
- b. L'After Program: The principals were given \$10,000 for Medicaid allocation money and to keep it or move the \$10,000 to the Explorer Camp. The explorer camp always runs as a deficit so why do we transfer the \$10,000 to L'After Program? Laurie Garland asked the board if they want the money back-the decision by the board was to have the money returned to them (\$4800).
- c. Other hiring: We now have a kitchen manager, Jessica Mowrey. Pre-K teacher is a work in progress. They are advertising for a music teacher for .2 which is 1 day a week. Becky Graber is retiring.
- d. Radon testing: The repair is in place. We have not had the retesting done as of yet. The water testing was done also and nothing in water of any concern.

New Business:

- a. Welcome new Board Member: Al welcomed Shawn to the board.
- b. Special Annual Meeting to elect Townshend Representative for L&GBoard. Al read the warning of the Special Annual Meeting as follows: The legal voters of the Town of Townshend, in the County of Windham and the State of Vermont, are hereby notified and warned to meet at 7:00 pm at L&G Gymnasium on the second Tuesday, June 13th to transact the following business and act upon the following Articles 1: To elect School Directors for the following terms: 1. Leland & Gray School District-three-year term-until March 2020. 2) Leland and Gray School District-three-year term-until March 2020. Kristina made a motion to use above language. Motion carried. The board members signed this document and Heidi will get to WCSU for posting and warning.
- c. Last School Day: June 22nd ½ day of school
- d. Graduation: June 20th @ TES.
- e. Summer Schedule: July 24th @ TES and August 7th at 7 pm (these are the dates of the board meetings for these two months).

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f.CIP-old Action Plan now called CIP. Fashioned this CIP on WCSU CIP. Deborah presented the CIP she wrote to the board. The board reviewed this document. Kristina made a motion to approve the CIP as written. Motion carried.

g.Email from teachers requesting 2 of the days be forgiven, the non-snow days. The teachers would get out of school for the year on June 28th Kristina made a motion for the teachers to have their last day of school be June 28th. Motion carried.

Correspondence: Water Flow Report March and April. No problem. Reports given to Deborah to file.

Upcoming Meetings:

- a. TES Board Meeting, June 12,2017 pm
- b. Special Townshend Meeting, June 13, 2017, 7pm @ L&G gym
- c. WRMUUSD Meeting, May 15, 2017 7 pm @ L&G
- d. WCSU Meeting, May 24 2017 @ L&G 7 pm

Executive Session:

The board and Deborah Leggott, Principal, went into executive session at 9:20 pm re: Pre-K teacher Contract. The board and Deborah Leggott left executive session at 9:30 pm.

The board gave Deborah direction to proceed with the pre-k teacher contract.

Respectfully submitted,

Judy Hawkins
Recorder

DRAFT