

TSB Minutes  
@ Townshend Elementary School

4-10-17-Draft

7:00 pm

**Present:** Al Claussen, Kristina Wright, Eric Scott, Cliff Passino, Members of the Board, Deborah Leggott, Principal, Judy Hawkins, Recorder

**Absent:** Bill Anton

**Call to Order:** Al called the meeting to order at 7:10 pm

**Additions and Deletions:** Addition: Superintendent Evaluation under Executive Session. New Business: E911 WSCU District Grant

**Members of the Public:** None

**Consent Calendar:**

- a. Principal's Report
- b. Superintendent's Cabinet Report
- c. Minutes for March 13, 2017

Superintendent's Report: Eric asked about Stratton moving from the WSCU District, they want to go to Bennington/Rutland District. Al said we as a TES Board don't have the authority but the WCSU might be able to do something.

Principal's Report: Nothing extra to report.

Minutes for March 13, 2017 Cliff made a motion to amend the March 13, 2017 minutes to include PO#59 in the amount of \$26,070.74. Motion carried.

Consent calendar approved without objection with the above amendment to the minutes.

**Treasurer and financial reports:** The board reviewed the treasurer and financial reports. The current budget is at 87.54%.

**Bills and Purchase Orders:** Al made a motion to approve the bills and purchase orders as follows: PO# 56 \$10,430.85, PO #60 #15,675.26, PO#61 \$10,573.19, PO# 62 \$15,620.00, and PO#63 \$7,158.76. No discussion. Cliff made a motion to approve the bills and purchase orders as read. Motion carried.

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**Reports of Administration and Committees:** 1st meeting of WRMUUSD, April 17, 2017, 7 pm @ L&G-any elections that took place in March for WRMUUSD will be null and void.

**Unfinished Business and General orders:**

a. Principal transition update: Discuss in Executive Session.

**New Business:**

a. Board member appointment: The 2 candidates are Margaret Bills and Shawn O'Deau. The board members voted and it was 2-1 for Shawn as the new TES board member. Al recused himself.

b. Special Townshend Meeting: Warning is done. May 9th 7 pm @ Town Hall. This is because we didn't have L&G on our warning.

c. L'After Program: Good News: We will be able to reallocate and reinvest funds. We got some money for L'After program and we have budgeted the correct amount.

Based on the amount of money the program is saving \$10,000, the choice is between Explorers Camp or \$10,000 L'After Administration for 10 hours a week. The board made the decision to go with \$10,000 for Explorer's Camp.

d. Pre-K Teacher: We had 9 applicants, there is a committee, calling for interviews the week after April vacation. The interviews will take place on Tuesday, Wednesday, and Thursday. Deborah will bring the candidate to the board at the May meeting. The second position will be for a Kitchen Manager. There are 3 applicants for that position, she will be interviewing 2 of the candidates. Deborah will also bring that candidate to the board meeting in May.

May agenda: CIP-this used to be the Action Plan. The state is requesting that every school do one. Before it was only the schools that had problems.

e. Radon testing-The basement is the problem with radon. All classrooms are fine. Bill recommended that Deborah contact M&M plumbing in Manchester, Vt. She will contact them. Radon testing is underway and will be reported when we find the results.

**Correspondence:** 911 report. Kristina made a motion to let them know we are not interested in participating in the E911 WCSU District Grant to upgrade our phone system to be E911

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compliant. Motion carried. We are following up with our phone provider as this was just upgraded to see if there are any other options.

**Upcoming Meetings:**

- a. TES Board Meeting, May 8, 2017, 7 pm
- b. WRMUUSD Meeting, April 17, 2017, 7 pm @ L&G
- c. Special Townshend Meeting, May 9, 2017, 7 pm @ Town Hall
- d. WCSU Meeting, May 24, 2017 @ L&G, 7 pm

**Executive Session:** Information is not available at this time.

**Adjourn:** Not available.

Respectfully submitted,

Judy Hawkins

Recorder

Executive Session:

Adjourn:

