

**TOWNSHEND SCHOOL BOARD MINUTES  
@ LELAND AND GRAY UNION HIGH SCHOOL  
6:00 PM  
3-13-17-DRAFT**

**Present:** Eric Scott, Cliff Passino, Kristina Wright, Al Claussen, Members of the Board, Bill Anton, Superintendent, Deborah Leggott, Principal, and Judy Hawkins, Recorder

**Call to Order:** Bill Anton called the meeting to order at 6:00 pm. He asked for a motion to elect a School Board Chair: Cliff made the motion to elect Al Claussen as board chair. Motion carried.

**Reorganization of the Townshend School Board:**

a. Election of Officers:

1. Election of School Board Chair: See above
2. Election of School Board Vice Chair: Kristina made a motion to elect Cliff Passino as vice-chair. Motion carried.
3. Election of school board clerk: Cliff made a motion to elect Eric Scott as school board clerk. Motion carried.

b. Authorized Signatures: Kristina, Cliff and Al as the authorized signers without objection.

c. Paper of record: Brattleboro Reformer without objection.

d. Meetings/Times Dates: Second Monday of the month at 7:00 pm @ Townshend Elementary School without objection.

e. Appointment of Truant Officer: Windham County Sheriff without objection.

f. Representatives to WCSU Board of Directors: Cliff, Al and Kristina without objection.

g. Representative to WCSU Executive Committee: Cliff, Al and Kristina without objection.

h. Representative to WCSU Negotiations Committee: Eric Scott

**Guest:** Margaret Bills and Shawn O'Dou

**Additions and Deletions:** None

**Members of the Public:** None

**Consent Calendar:**

- a. Principal's Report
- b. Superintendent's Report
- c. Minutes for February 13, 2017

Consent Calendar approved unanimously.

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**Bills and Purchase Orders:** Al made a motion to approve the bills and purchase orders as follows: Payroll #55 \$15,497.62, Payroll PO #57 \$14,587.26, and Payroll PO #58 \$6,611.91. Discussion: The Townshend School Board sent a letter to select board asking for clarification concerning a bill they received from the town clerk to pay for the Act 46 Australian Ballot Vote for poll workers since no other boards received a letter. Motion carried to pay bills and purchase orders as read.

**New Business:**

- a. Appointment of TES Board Member: There will be a discussion regarding the 5<sup>th</sup> member of the board. It will be voted on at the April board meeting.
- b. Appointment of L&G Board Members: Need to warn a special school board meeting for L&G Board Members.
- c. New TES Principal: See executive session

**Correspondence;** Grace Cottage water flow report was presented for the month of February and appears to be fine. Deborah was given the report to file.

**Upcoming Meetings:**

- a. WCSU Full Board Reorganization Meeting Wednesday, March 15th, 2017 at L&G at 7 pm

**Executive Session:** Al made a motion to enter executive session with the Townshend School Board members Deborah Leggott and Bill Anton at 6:45 pm. to discuss a personnel matter. Motion carried.

Cliff made a motion to leave executive session at 6:50 pm. Motion carried.

The Townshend School Board directed the superintendent to offer a contract to the principal candidate.

We have two people that would like to be a fifth member of the Townshend School Board. The board asked each of them to tell them why they wanted to be on the board. Maggie said she is a retired teacher and has taught children for 35 years. She had two sons that went to TES and L&G and has 3 grandchildren attending TES currently. She feels she would like to be involved because of this.

Shawn has a daughter in second grade at TES and a son that will be in kindergarten next year. He moved to Townshend a little over 2 years ago and would like to be involved with the school because of his children.

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Adjourn: Cliff made a motion to adjourn at 7:00 p.m. Motion carried.

Respectfully submitted,

Judy Hawkins  
Recorder

DRAFT