

TOWNSHEND SCHOOL BOARD MINUTES
@TOWNSHEND ELEMENTARY SCHOOL
6:30 pm
11-13-17-Draft

Present: Al Claussen, Eric Scott, Shawn O’Deau, Kristina Wright, Members of the Board, Craig Roach, Principal, Bill Anton, WCSU Superintendent, Laurie Garland, Business Manager, WCSU, Judy Hawkins, Recorder

Absent: Cliff Passino

Call to Order: Al called the meeting to order at 6:35 pm

Additions and Deletions: None

Members of the Public: Mike Foley, Kris Jerz

Consent Calendar

- a. Principal’s Report: Craig reported that we are really looking at kids scores and where the gaps are. December 7th John Gurney will do a workshop for each of the classrooms to do art and illustrations and talking about literacy. BMAC came to Grades 3 and 4 to give each student painting supplies and taught them painting skills. Water System: The water system report from the state was received today. Tap has been replaced. The Booster Pump is being replaced on November 21st. We have been in contact with our tank inspector, M&K Specialty Diving. The diving was completed today and all looks good. This needs to be done every 5 years. Heidi and Craig’s office will be rekeyed on the 20th of November.

Parent Conferences: 94% of families came to our PC day or met with teachers at different times. November 29th, CBIZ appraisal of building/systems. December 1st, Alternate “Fourth Friday” Student Performances and November 16th the community Thanksgiving dinner. There are 45 extra people attending as of this date. Craig wanted to remind everyone that November is Men’s Health and Mental Health month he encouraged all men to get tested.

Superintendent Report: Mike Foley attended the new board meeting for training. Bill thought it was a phenomenal meeting and the new board will start on July 2019.

Highlights for November:

November 7-IFR visit to Southwest Vermont SU
November 7-Community Safety Meeting w/principals
November 15-WCSU Board Meeting-Budget
November 17-Bill to speak to L&G Leadership Class

Minutes for October 9, 2017: Kristina made a motion to approve the TSB minutes for October 9, 2017 as written. No discussion. Motion carried.

Kristina made a motion to approve the consent calendar. Motion carried.

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Treasurer and financial reports: The board reviewed the reports.

Bills and Purchase Orders: Kristina made a motion to approve the bills and purchase orders as follows: Pay Order #34 \$12,936.83, Pay Order #35 \$10,112.65, Pay Order #36 \$13,225.80, Pay Order #37 \$6,998.28, Vendor Warrant PO #38 \$25,690.26. No discussion Motion carried.

Reports of Administration and Committees: None

Unfinished Business and General Orders:

- a. Adoption of warned policies: Kristina made a motion to re-warn E-1 Title 1 Parental Involvement Compacts. Motion carried.

Eric made a motion to re-warn G12 re-coded as D4 Title 1 Comparability. There was No Child Behind verbiage in it. Motion carried.

Kristina made a motion to adopt C9 Nutrition and Wellness. Motion carried.

Mike and Bill met and discussed E1 Bill advised the board this is a required policy. This policy is not to be changed because it has been vetted by the State Dept. of Education. The board directed superintendent to investigate whether or not E1 is in fact something that should be warned and adopted or is it a question from a member of the public to further investigate.

New Business:

- a. Initial Budget Discussion: Laurie mentioned that there is a good video on the Vermont School Board page and would be a good video to show at Town Meeting. Laurie Garland presented the initial 1st rough draft budget. The deficit in the budget is \$152,000. The Title 1 Sub grant has been reduced. There is no evidence or research that if a classroom has 14 or less students a classroom teacher can't provide Core or type 2 instruction. Any school that has less than 100 students and 14/1 will not receive any funds for that strategy. Townshend will receive 25% to 30% less than last year. Medicaid funding is down and Laurie is looking into this. She is having Deb Mears check into this and get back to her. Transportation is up: 3% Food Purchases was reduced to \$30,000 but she did increase the supplies.

There is a Tax Anticipation Note but there will be interest on it so we should make it back. Craig gave some suggestions re: budget. A lengthy discussion ensued.

- b. Participation in Facilities Audit as proposed by WRMUUED Facilities Committee: Kristina made a motion to participate in the facilities audit as proposed by WRMUUED Facilities Committee. Motion carried.

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- c. Update on re-keying of exterior doors and key holder discussion. The board will direct Craig, to bring back and report to the board in December. Craig will do a policy and procedure for keys.
- d. Craig was asked to present the board with a model for pre-k payment plan/procedure. This will be run by Laurie Garland, business manager. He will look into the policy that Sunny Lane and Timson Hill use.
- e. School attendance: Craig would like to align our policy with Leland and Gray. The Leland and Gray policy needs to be tailored toward elementary school Pre-K thru Grade 6 environment.

The board asked the principal to look at the policies and see that they are up to date re: language and policy. Craig was asked to bring back to the board in December a draft of Pre-K plan procedure, re-keying procedure, etc. He was also asked to do an audit of current status of policies.

Correspondence: Water Flow Report: Everything is good with the report. The report was given to Craig to file.

Upcoming Meetings:

- a. TES Board Meeting, December 11, 2017, 6:30 pm
- b. WRMUUED Meeting, November 20, 2017 & December 18, 2017 7 pm @ L&G
- c. WCSU Board Meeting November 15, 2017, 7 pm @ L&G

Executive Session: Ratify Tentative Agreement of the Master Agreement.

The board members, Bill Anton and Laurie Garland entered executive session at 8:46 pm.

Kristina made a motion to enter executive session at 8:46 pm. Motion carried.

Eric made a motion to leave Executive Session at 8:50 pm. Motion carried.

Discussion: Kristina made a motion to ratify tentative agreement between Windham Central Ed Association of Vermont and Townshend School District.

Kristina made motion to enter executive session at 8:52 pm with the board members, Bill Anton and Laurie Garland for contractual issue. Motion carried.

Eric made a motion to leave executive session at 9:20 pm. Motion carried.

No resolution.

Adjourn: Kristina made a motion to adjourn at 9:20 p.m. Motion carried.

Respectfully submitted,

Judy Hawkins
Recorder

DRAFT