

**TOWNSHEND SCHOOL BOARD MINUTES  
@ TOWNSHEND ELEMENTARY SCHOOL  
8-24-15-DRAFT  
7:00 PM**

**Present:** Cliff Passino, Al Claussen, April Chase, Brud Sanderson, Members of the Board, Deborah Leggott, Principal, Steven John, Superintendent, Judy Hawkins, Recorder

**Call to Order:** Al called the meeting to order at 7:05 pm

**Additions and Deletions:** Al requested an addition under New Business: Rich Warner, Chairman of Dover Board, asked for WCSU Executive Committee Meeting feedback regarding the direction we want to go, what we want to retain as a school, and what do we want to maintain for programs. This is in regard to school values pertaining to Act 46.

**Members of the Public:** None

Consent Calendar:

- a. Principal's report
- b. Superintendent's report
- c. Minutes for July 22, 2015

The Superintendent and Principal's reports were removed from the consent agenda for further discussion.

The minutes for July 22, 2015 were unanimously approved on the consent calendar.

**Treasurer and financial reports:** Steven presented this report. Expenditures exceeded the budget and Revenues exceeded the budget by about \$50,000. FY 14 audited fund balance was negative \$219,258.00. FY 15 (not yet audited) fund balance \$101,266.17. If all works out FY 16 will not be a negative balance.

**Bills and Purchase Orders:** Al made a motion to approve the bills and purchase orders as follows: Payroll PO#11 \$5,937.92, Payroll #12 \$4,782.22, Payroll PO #13 \$4,604.18, Payroll PO#14 \$2,395.52, Payroll PO #15 \$1,985.64, Payroll #16 \$5,937.98, Payroll PO #17 \$4,037.33, Payroll PO #18 \$4,287.61, Payroll PO #19 \$2,061.51, Vendor Warrant PO #20 \$19,246.05, Payroll PO #21 \$126,136.00. No discussion. Motion carried to pay bills and purchases orders as read.

**Reports of Administration and Committees:** Deborah presented her principal's report: SBAC Results: Townshend came in above Vermont and WCSU testing results. The other document she provided had the same information but it was by grade. At this point this data does not impact funding.

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**Building Maintenance:** Deborah presented to the board an update on the standby chlorination system. The engineer has approved the design and is drafting the permit. Deborah can use the draft to solicit quotes for the work. They are recommending a company called NPI. Brud recommends that you give the person the plans and have them buy the products and then they are responsible for purchasing and everything. The board directs the administration to get quotes from 3 different companies. When the permit comes thru we can proceed with it. Deborah will bring whatever quotes she has to the next board meeting.

Counseling program consists of an intern, certified counselor and Deborah. Since the intern is with children alone Deborah feels she should be fingerprinted. She is volunteering and Deborah asked the board to pay for her fingerprinting. The board directed Deborah to have the fingerprinting done and paid for by Townshend Elementary School.

**Superintendent's Report:** He talked about the agenda for the teachers first day of school. He presented graphs and protocols for the board's review. He reported that there are new staff members at WCSU. He talked about how he got everyone at the meeting for the teacher's first day to brainstorm as to what has happened in the last 5 years and what has been accomplished in the last 5 years.

Steven reminded the board members that they have a link to connect to for information regarding Act 46 and Act 146.

**Unfinished Business and General Orders:**

None

**NewBusiness:**

Al reported on the second meeting of the WCSU Executive Committee Meeting, every town came up with what is important to them. Al asked what does Townshend Elementary want to see regarding programs, etc.; one thing he mentioned was he would like instructional leadership in each building, don't want to loose their teachers, an approach based on student outcome. If you are finding things working in one school, then you adopt what other schools are using that seems to be working well. Deborah gave some examples of collaboration, Literacy Coaching in all schools, except Dover.

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Strengthened literacy. They have adopted Fontas and Pinellas. Math Coaching has really focused on primary students, base line. Deborah commented the culture of each school is really unique. After-school programs-common core, health and physical education as part of the whole educational process, broader curriculum than math and science. The question was asked as to what is wanted regarding school choice. Steven said there probably will be discussion about choice at the next meeting of WCSU Executive Committee.

- a. Rebecca Holcombe, Secretary of Education, memo regarding intra-district reconfiguration-information.
- b. The following link gives detailed historical financial information for all school districts in the state of Vt. <http://education.vermont.gov/district-data-profile> information Al pointed out that we have held the budget in check pretty well. There has been improvement in student/teacher ratio.

**Correspondence:** The water flow report for July 2015 was all zeros.

**Upcoming Meetings:**

- a. TES School Board Meeting, September 14, 2015
- b. WCSU Executive Committee Meeting regarding Act 46, August 26, 2015 at L&G, 7 pm
- c. Full WCSU Board Meeting on September 23rd

**Executive Session:**

None

At the end of the meeting we were serenaded by Steven John, Superintendent. He played the guitar and sang a song for us.

**Adjourn:** April made a motion to adjourn at 9:00 pm. Motion carried.

**Respectfully submitted,**

Judy Hawkins  
Recorder