

**TOWNSHEND SCHOOL BOARD MINUTES
@ TOWNSHEND ELEMENTARY SCHOOL
7:00 PM
3-9-15-DRAFT**

Present: Brud Sanderson, Deidre Beattie, Cliff Passino, Al Claussen, April Chase, Deborah Leggott, Principal, Steven John, Superintendent, Judy Hawkins, Recorder

Call to Order: Steven called the meeting to order at 7:09 p.m.

Reorganization of the Townshend School Board

- a. Election of Officers:
 - i. Election of school board chair: April nominated Al Claussen for School Board Chair, Motion carried.
 - ii. Election of School Board Vice-Chair: Al Claussen nominated April Chase for Vice-Chair. Motion carried.
 - iii. Election of School Board Clerk: Al Claussen nominated Brud Sanderson as school board clerk. Motion carried.
- b. Time and place of regular meetings: Al made a motion to have the meetings the 2nd Monday of each month @ 7:00 pm. at TES. Motion carried.
- c. Authorized signatures: Any 3 of the board members without objection
- d. Paper of record: Brattleboro Reformer without objection
- e. Appointment of truant officer: Windham County Sheriff without objection
- f. Representatives to WCSU Board of Directors: Brud nominated April, Al, and Cliff. Brud was asked to step in for Cliff for the next meeting as he will not be available. Motion carried.
- g. Representative to WCSU Executive Committee: The chair, Al or Vice-Chair, April without objection
- h. Representative to WCSU Negotiations Committee: Deidre Beattie without objection
- i. Representative to Jamaica Collaboration Committee: Cliff and Al without objection
- j. Signing of Payroll: Deidre, Cliff, and April without objection
- k. Representative to TES Action Planning Committee: Deidre without objection
- l. Use of Small or Large Board procedure from Robert's Rules of Order: The small board procedure of Robert's Rules of Order without objection
- m. WCSU Policy Committee: Brud Sanderson without objection

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Al and Steven welcomed Brud and Deidre as new board members and explained that they had access thru the internet to the VSB information.

Additions and Deletions: None

Members of the Public: None

Consent Calendar

- a. Principal's Report
- b. Minutes for February 9, 2015

The superintendent's report was removed from the consent calendar. Steven gave a lengthy report regarding new testing that will be done in place of NECAP with certain grades. Steven explained that the turnaround time for these tests will be pretty quick. Deborah and Steven encouraged the board members to take the test on line to see what the students are tested on. A discussion will take place next month after the board members have taken the test. They will continue to do the MAPS testing for now. He also talked about the legislatures and encouraged the board members to talk with their legislatures and give them input as to what they would like to see happen in the legislature.

Consent calendar approved with unanimous consent.

Treasurer and Financial reports: Steven presented the TSB Revenue Statement as of February 28, 2015. Steven distributed the report to each board member and went over the financial statements with the board members. Steven projected that the deficit for the end of the year would be approximately \$66,000. He explained what some codes meant such as 11-Triple E and 13 Regular elementary education. He went over the balance sheet and as of 2-28-15 we have \$51,738.

Bills and Purchase Orders: Al made a motion to pay the bills and purchase orders as follows: Payroll PO #53 \$17,768.93, Payroll PO#54 \$7830.49, Payroll PO #55 \$14,570.18, Payroll PO #56 \$10,168.94 and Vendor Warrant PO#57 #19,446.03. No discussion. Motion carried to pay bills and purchase orders as read.

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Reports of Administration and Committees: None

Unfinished Business and General Orders:

- a. Next Steps in Townshend/Jamaica Collaboration: Work in progress
- b. Water issue follow-up UV Disinfection System/bottled water: Deborah said our water is fine even when our disinfection system is down. The water testing person found out that the disinfection system is no longer required by the State of Vermont. She said all that is needed is a back up system in case of a water issue. We have to have an engineered design system and get a permit. Deborah's recommendation is to stop using the disinfection system and have bottled water as back up until June and think about what to do in the spring. She said water testing still will continue. Brud asked Deborah to ask Nancy to take a test of the water before the disinfection system is not working. The board accepts Deborah's recommendation.

New Business:

Town Meeting overview and new board members welcome. Al felt the Town Meeting went fairly well and the townspeople felt good about keeping the property taxes flat. Al thanked the board members for all their hard work on the budget.

April mentioned something that came up at Pre-Town Meeting. Kathy Hege claims the architectural design was made to add more student classrooms if the need arises. Kathy is saying why you would consider building a new building when you could use this building.

The board directed the administration to post the audit as soon as it is available.

Al thinks the budget needs a variance column in the budget. A question that came up at Town Meeting was what percentage of the cost of education of students is paid for by the state? Steven will ask Bud to see what he can find out in regards to the above question. Steven reported that across the WCSU the budget went down.

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Correspondence: Al received correspondence from Grace Cottage Hospital water flow reports (two months Jan and February 2015.) There were a couple of high water usage days but everything else seemed to be okay. Deborah was given the reports to file.

Upcoming Meetings:

- a. WCSU Full Board Reorganization Meeting & Agency Fund Budget Vote on Wednesday March 25, 2015 at L&G at 7 pm
- b. Essential Work of School Boards-March 25 Springfield and March 31 Lyndon both at 5 pm

Executive Session: None needed

Adjourn:

Al made a motion to adjourn at 9:40 pm. Motion carried.

Respectfully submitted,

Judy Hawkins
Recorder