

**TOWNSHEND SCHOOL BOARD APPROVED MINUTES  
@ JAMAICA VILLAGE SCHOOL  
6:30 PM  
9-9-14**

**Present:** April Chase, Al Claussen, Cliff Passino, Member of the Board, Steven John, Superintendent, Deborah Leggott, Principal, Beth Cutts, Kristina Wright, Nancy and Jerry Dyke, Members of the Public, Judy Hawkins, Recorder

**Call to Order:** Al called the meeting to order at 6:40 p.m.

**Members of the Public:** Nancy Dyke thanked the board for all their hard work.

**Additions and Deletions to agenda:** None

**Consent Calendar:**

- a. Principal's report
- b. Superintendent's Report
- c. Minutes for July 14, 2014

The consent calendar was approved unanimously.

**Treasurer and Financial Reports:** Steven presented the end of FY14 revenue statement and the Revenue Statement of FY15 end of August 2014. Steven reported that there was more revenue than anticipated, which the good news is. The voted budget was \$1,399,191.00, \$1,500,564.47 was actually spent. Some of the line items that caused this discrepancy were \$10,000 for physical plant maintenance; this was due to some repairs that needed to be done to the plumbing in the building and more fuel oil used than anticipated. Administrative support was \$4,000 over. There was unanticipated O.T. which is driven by an IEP and is out of the boards control. Another area was special education of \$76,000. On the balance sheet for FY14 there was a net increase of \$108,055.43 because it happened in the FY13 budget but it wasn't known about because it was special education expenditure. For the FY 15 budget Steven is looking into the School Board Dues which has a higher amount than was budgeted for and he will let the board know of his findings.

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**Bills and Purchase Orders:** April made a motion to pay the bills and purchase orders as read: Payroll PO #8 \$7,729.57, Payroll PO#9 \$5,231.34, Payroll PO#10 \$7,970.06, Payroll PO#11 \$4,937.73, Payroll PO#12 \$7,729.57, Payroll PO#13 \$4,291.19, Payroll PO#14 \$4,046.31, Payroll PO#15 \$1,528.05, Vendor Warrant PO#16 \$1,162.00, Vendor Warrant PO #17 \$146,444.23, Vendor Warrant PO#18 \$7,729.49, Payroll PO# 19 \$4,391.18, Payroll PO#20 \$4,033.61, Payroll PO#21 \$1,525.95, Payroll PO#22 \$11,856.13, Payroll PO#23 \$616.44, Payroll PO#24 \$8,525.05, Vendor Warrant PO #25 \$24,686.54. No discussion. Motion carried to pay bills and purchase orders as read.

Contracts for teachers needed to be signed by the board chair and Al signed the teacher contracts.

**Board Membership-**Board re-appointment of Beth Cutts to fulfill term: Al made the motion to accept the re-appointment of Beth Cutts to fulfill her term on the board. Motion carried unanimously.

**Jamaica School Board convenes meeting jointly at 7:00 pm.**

Continued discussion with Jamaica School Board regarding possible collaboration-presentation of financial projections by WCSU business office.

Alison Hescocock took the minutes for the joint meeting.

Joint Meeting adjourned and Townshend Board Meeting convened.

**Reports of Administration and Committees:**

- a. Technology

This item will be taken off the agenda until there is something to report.

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**Unfinished Business and General Orders:** Nothing to report at this time.

**New Business:**

Discuss next steps coming out of joint meeting with Jamaica. Cliff will be getting in contact with Rick Thorpe from Wardsboro and Stephanie from the Jamaica Board will contact Carolyn Partridge from Windham and see if they have any interest in collaboration. Deborah commented about special ed and declining enrollment. She said that Windham County is the oldest county in Vermont and has the oldest population. The Red Meeting got so complicated because Leland and Gray were included and it would become a K-12 and if this collaboration happened it would be K-6. Al wants to make sure the topic of more ART and PE gets addressed for Townshend and if any other board members have ideas they would like to discuss they should e-mail them to Al. . Deborah will put a questionnaire in Thursday Notes-she will ask for a wish list i.e. if we could offer the following classes which would you like to see. It could also be a discussion in the Wednesday morning parent meeting.

Deborah said that Townshend School is now 50% free and reduced lunch and breakfast.

**Correspondence:** Water Flow Report for July 2014 no data for this month-door locked.

**Upcoming Meetings:**

- a. WCSU Board Summer Retreat on Wednesday, September 24, 2014, 5 pm at the Hermitage in Dover
- b. VSBA Southeast Vermont Regional Meeting, September 17, 2014, 5-7 pm Springfield HS in Springfield, Vt.

**Executive Session** if needed: None

**Adjourn:** April made a motion to adjourn at 8:35 pm. Motion carried.

Respectfully submitted,

Judy Hawkins  
Recorder

**Correspondence:** Grace Cottage Water Flow Report. Nothing to report.

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- b. VSBA Southeast Vermont Regional Meeting September 17, 2014 5-7 pm, Springfield HS in Springfield, Vt.

**Executive Session:** None needed.

**Adjourn Townshend School Board Meeting:**