

**TOWNSHEND SCHOOL BOARD MINUTES  
@TOWNSHEND ELEMENTARY SCHOOL  
7:00 P.M.  
2-10-14 APPROVED MINUTES**

**Present:** Kim Liebow, Beth Cutts, Brian Schmidt, April Chase, Members of the Board, Deborah Leggott, Principal, Steven John, Superintendent, Judy Hawkins, Recorder

**Call to Order:** Kim called the meeting to order at 7:04 p.m.

**Additions and Deletions:** None

**Members of the Public:** None

**Consent Calendar:**

- a. TSB Minutes for 1-13-14
- b. Principal's Report

No superintendent's report. Consent Calendar was approved unanimously.

Steven had two items: 1) the union attended the Vt. State Standards Board meeting and said they don't want teachers to have to do individual professional development any longer; this would be for a teacher to be re-licensed. The union also said the teachers don't need to do a portfolio for re-licensure. 2) Letter for Agreement for Minutes Takers. All minute takers for boards in the WCSU will need to sign the agreement.

**Treasurer and financial report:** April reported we currently have \$103,117 in the general fund.

**Bills and Purchase Orders:** Kim made a motion to pay the bills and purchase orders as follows: Payroll PO #50 \$16,852.07, Payroll PO#51 \$7,043.89, Payroll PO #52 \$19,584.51 Payroll PO # 53 \$11,101.51, Vendor Warrant PO# 54 \$25,857.26. No discussion. Motion carried to pay bills and purchase orders as read.

**Reports of Administration and Committees:**

- a. Technology-None
- b. RED-April reported no more meetings until after legislatures are done with their discussions because some changes will be coming down. May will be the next meeting.

**Unfinished Business and General Orders:**

- a. Warning and Budget overview: Nothing to report
- b. Discuss Collaboration with Jamaica: Table until March

**TOWNSHEND SCHOOL BOARD MINUTES**  
**@TOWNSHEND ELEMENTARY SCHOOL**  
**7:00 P.M.**  
**2-10-14-DRAFT**

**New Business**

- a. Review Policy G9 Grade Advancement, Retention, Promotion Acceleration of Students

Deborah brought this to the board because she wanted to ask the board for their review with the following revisions: Promotion, retention and acceleration decisions will be based on the extent to which a student is meeting the standards established by the Common Core State Standards, Next Generation Science and Vermont Framework of Standards and Learning Opportunities as well as other relevant factors, including social, emotional, physical and mental growth, past academic performance behavior, motivation, and attendance. Also the following was added: in all cases, a final decision regarding retention will rest with the principal. Parents may appeal a decision to the Superintendent. Kim made a motion to warn the policy and Deborah was given the policy to warn tomorrow. Motion carried.

**Correspondence:**

Kim presented to the board the Grace Cottage Water Flow Report for December 2013 and January 2014 and everything appeared fine except for 1 high number in January.

**Upcoming Meetings:**

- a. Pre-Town meeting February 25<sup>th</sup>, 2014 at 7:00 p.m. Beth, Kim, Brian, and April will attend the meeting.

**Executive Session:**

Kim made a motion to enter Executive Session at 7:35 p.m...with the Townshend School Board, Deborah Leggott and Superintendent Steven John to discuss a personnel issue.

Kim made a motion to exit Executive Session at 7:55 p.m.

Resolution: The physical education teacher has requested a leave of absence for 5 weeks. The Townshend School Board approved the leave and will hire a substitute for the time she is away on leave.

Respectfully submitted,

Judy Hawkins  
Recorder

