

**TOWNSHEND SCHOOL BOARD MINUTES
@ TOWNSHEND ELEMENTARY SCHOOL
7:00 PM
11-13-13 Approved Minutes**

Present: Kim Liebow, Beth Cutts, Brian Schmidt, April Chase, Al Claussen, Members of the Board, Deborah Leggott, Principal, Steven John, Superintendent, Judy Hawkins, Recorder

Call to Order: April called the meeting to order at 7:00 pm

Additions and Deletions: Consent Calendar: Strike Superintendent's Report from consent calendar.

Members of the Public: None

Consent Calendar:

- a. Minutes for October 14, 2013
- b. Principal's Report

Superintendent's Report-none

The consent calendar was approved unanimously.

Treasurer and financial report: April reported that Anita reported to her that we currently have \$120,000 in the checking account.

Bills and Purchase orders: April made a motion to pay the bills and purchase orders as follows: PO #33 \$19,565.93, Payroll PO#34 \$11,530.12, Payroll PO#35, \$19,553.10, Payroll PO #36 \$7,881.44 and Vendor Warrant PO #37 \$135,932.01. No discussion. Motion carried. Kim made a motion to pay the school district treasurer and board members as approved by FY 14 budget, the treasurer will be paid \$1,790.00 and the Townshend School Board Members: \$500 to the chair and \$250 to the members of the board. Motion carried

Reports of Administration and Committees:

- a. Technology: Nothing to report.
- b. RED-There was a meeting but no big news. A mailing will be sent out summarizing where they are at. They will also let the public know of the proposed new date, June 3rd for the vote. The language will be changed regarding the closing of schools. The RED Committee presented 3 scenarios: 1) No WCED, 2) WCED without closure, and 3) WCED new school and a new building. The articles

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will not be sent to the SBE until probably January. There will be a meeting on January 2nd at LGUHS.

Unfinished Business and General Orders

a. Preliminary budget discussions-Deborah presented the preliminary budget to the board. Frank would like to attend the December meeting to discuss the budget. Deborah reported the following: Workers Comp will be down 19.5%, we now have a new insurance company and the premiums went down considerably. Overall we will save about \$5,000 with the new insurance company. There will be an executive session to discuss personnel. Benefits: Health Insurance: -3.1 decrease because of people's health benefit plan. Enrichment Programs: We are in year 4 of after-school program grant. We have to contribute 25% year 4 and 50% year 5. Technology Support: Kathy Robinson, tech support person, a percentage of her salary will be consolidated by the federal grant. Special Education: We now have 4 1:1 aides-this decision was made by the IEP team. Triple E Services-All have 1:1 aides. Next year we will have 3-3 yr old and 2 4 yr old with a total of 5. Food Service Manager Salary-This was increased in order to be in line with other food service managers. The following is input from the board members concerning the budget: **Kim Liebow** thinks we shouldn't cut personnel, **Beth Cutts**-she understands we have to absorb the cost of triple E but they should not affect the other students. **Brian Schmidt**-this budget as it stands he doesn't think it looks good to pass at Town Meeting, **April Chase** thinks there could be some positive changes it could be a good thing-she would like to hear from the administration-**Al Claussen** thinks we need to find out more about the Act 68 Revenues-

b. Collaboration with Jamaica vs. RED-April reported that the Jamaica School Board had a discussion and they are interested in meeting with our board, the meeting will take place on November 21st at 7:30 pm. at the Jamaica school. April wants to make sure there will be at least 3 of our board members who can attend. The following Townshend School Board Members will attend: Beth, April, Al and Kim. April will send out an agenda. .

New Business:

a. Town Report preparation: April told the auditor they would have the information same time as last year.

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Correspondence: Water Flow Report-a couple little blips but nothing major. April gave this to Deborah to file.

Upcoming Meetings

- a. Townshend & Jamaica meeting November 21, 2013 at 7pm in Jamaica
- b. RED Committee meeting December 2013 at 7pm at L&G

Executive Session:

April made a motion to enter executive session at 8:34 p.m. for personnel issues.

The Townshend School Board exited executive session at 9:16 pm with no resolution.

Brian made a motion to direct the WCSU administration to explore other ways to reduce budget. Motion carried.

Kim made a motion to adjourn at 9:41 pm Motion carried.

Respectfully submitted,

Judy Hawkins
Recorder