

TOWNSHEND SCHOOL BOARD MINUTES
@TOWNSHEND ELEMENTARY SCHOOL
12-10-12- Approved
7:00 pm

Present: Brian Schmidt, Beth Cutts, Kim Liebow, April Chase, Members of the Board, Steven John, Superintendent, Deborah Leggott, Principal, Kris Jerz, Member of the Public, Judy Hawkins, Recorder

Absent: Al Claussen

Call to Order: April called the meeting to order at 7:05 p.m.

Additions and Deletions to the Agenda: April asked to add under New Business: Item C-Letter for Town Report

Consent Calendar

- a. Minutes for November 12, 2012
- b. Principal's Report
- c. Superintendent's Report

The minutes for November 12, 2012 were removed from the consent calendar. Brian Schmidt asked to have the following correction made to the minutes of November 12th: Brian Schmidt feels we have very little control over most of the cost except staff members.

Consent Calendar was passed with unanimous consent with the minutes being removed.

Treasurer and financial reports: April reported that we currently have \$100,945.15 in the checkbook. Anita Bean reported to April that we had received \$50,000 from the 2nd quarter taxes which were deposited on December 5th.

Bills and Purchase Orders: April made a motion to pay the bills and purchase orders as follows: Payroll PO#28 \$18,233.31, Payroll PO#29 \$11,644.53, Payroll PO#30 \$18,132.72, Payroll PO#31 \$7,602.44, and Vendor Warrant PO #32 \$29,563.04. No discussion. Motion carried to pay the bills and purchase orders as read.

Reports of Administration and Committees:

Technology-Nothing to report (see the Superintendent's Report under Technology)
R.E.D- See under New Business

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Unfinished Business and General Orders:

a. Contractual Ratification: Kim made a motion to accept to ratify the 2013-2015 WCSU Contractual Agreement. Beth seconded. Motion carried. The contract was signed by the board chair.

b. Administration budget presentation: Deborah presented last year's budget for the board to refer to and Draft #2 of the proposed budget. Deborah will send both budgets to Al as he is sick. Deborah has 3 proposed staff reductions: Job share: 2 teachers have decided to share 1 job, 2nd the counseling position, and 3rd half of the library position, Deborah mentioned there was an addition to Draft #2: Revenues local other revenue tuition, (missing from 1st draft) includes 2 tuitioning students 1 from Jamaica and 1 from Wardsboro at \$6,500 a piece. The board thanked Deborah for her hard work on the budget. The board wants to give preliminary approval pending final approval in January. Frank will be attending our January 14th meeting to answer any questions that may arise. Kim made a motion to give preliminary approval to the Fiscal Year 2014 proposed budget with corrections to contracted services and clarification of revenue by CFO at our January 14th meeting. Motion carried as read.

Deborah presented her School Principal's Report for the Town Report to the board for their review.

c. 6th Grade transition-Parent Orientation-Kim will present the question to the parent advisory meeting which is the third Tuesday of the month at 7:00 pm at L&G. Kim will keep the board apprised of the discussion and outcome.

New Business:

a Review and comment on RED articles: Public Meetings-Share Process & Ideas. As a study committee they will proceed: RED study committee will complete draft articles, and the local boards will review articles.

A lengthy discussion ensued. The voting has to be proportional by voting structure according to Steven. This is one important point that would have to be addressed before being approved. Article 16-school choice, school closing and new schools-has been discussed in the study committee having children have school choice was part of the study committee, it is not currently written that way. The advisory group of elected representatives would be part that would represent each town and education district. The board reviewed and made comments to the R.E.D. articles. No comments from the board at this point. Kim made a motion to approve the Voluntary Regional Education District Study Committees proposed articles after review. Motion carried.

b. Approval of School District Warning: Tabled for January meeting.

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Steven presented the policy: Prevention of Bullying of Students. The board will review the policy and post it. It will be discussed at the next meeting.

c. Letter for Town Report. April presented a copy of the letter for the town report for the board's review. The board reviewed it and they made a couple of corrections and it will come back for the January 14th meeting for signatures by the board.

Correspondence: April received a letter from a teacher that she will be making a column change.

Grace Cottage October water flow report. Nothing to report. Deborah was given the report to file.

Upcoming Meetings:

Voluntary RED study committee 7:00 pm January 16, 2013 at L&G

Executive Session: None

Adjourn: Kim made a motion to adjourn at 8:45 p.m.

Respectfully submitted,

Judy Hawkins
Recorder