

Townshend Planning Commission
Minutes
April 27, 2022

- Present:** John Evans, Liza Martin and Andrew Snelling
- 1. Call to Order:** Chairman Evans called the meeting to order at 7:08 p.m.
 - 2. Approval of Minutes:** Martin moved, and Evans seconded a motion to approve the minutes of the March 23, 2022 meeting with correction of a typo in line 6 under Capital Budgeting. The motion passed unanimously.
 - 3. Additions and Deletions:** Snelling requested adding a discussion of ACT 174 under Old Business. There were no objections.
 - 4. Members of the Public:** none
 - 5. Correspondence:** none
 - 6. Old Business:**

Traffic Calming Signs: The Commissioners discussed the location for the Radar Speed Control Signs and confirmed that the first two signs would be placed on Rte. 30 at the point where the speed limit drops to 30 mph going into the village of Townshend from the South and North. Evans will begin the process of filling out the request to VTrans to construct in the state right-of-way and will seek assistance or clarification from Marc Pickering if required.

Capital Budgeting Town Hall: The Commissioners looked at the spacing available on the front porch to redesign the wheel chair ramp. The existing ramp runs up to the main doors without any level area in front of the doors and has a slope of 10:1. The ramp could be reconfigured to run along the front of the building from the right side of the Town Clerk's door to a 5 foot square level area in front of the door and have a slope of 12:1. A railing would need to be placed on the side of the new ramp.

ACT 174: Snelling informed his fellow Commissioners that he had attended a webinar presented by WRC on "Writing Effective Energy Plans." The Webinar had good information on what the Public Utility Commission will enforce from a town Energy Plan. Snelling will circulate the presentation via email.

VCD West Townshend: no update
 - 7. New Business:** none
 - 8. Other Business:** none

Meeting Schedule:

Regular Meeting: May 11, 2022 @ 7:00 p.m.

Regular Meeting: May 25, 2022 @ 7:00 p.m.

Meetings to be held in the Town Hall and via Zoom

9. Adjournment:

Chairman Evans, seeing that there was no further business to come before the Commission, adjourned the meeting at 7:41 p.m.

Respectfully submitted,
Andrew Snelling