

**Townshend Planning Commission**  
**Minutes**  
**March 23, 2022**

- Present:** Bob DeSiervo, Liza Martin and Andrew Snelling
- 1. Call to Order:** Vice Chairman DeSiervo called the meeting to order at 7:07 p.m.
  - 2. Reorganization:** John Evans was nominated and elected as Chairman  
Bob DeSiervo was nominated and elected as Vice Chairman  
Andrew Snelling was nominated and elected as Clerk
  - 3. Approval of Minutes:** DeSiervo moved, and Martin seconded a motion to approve the minutes of the 3/9/22 meeting as submitted. The motion passed unanimously.
  - 4. Additions and Deletions:** none
  - 5. Members of the Public:** none
  - 6. Correspondence:** Kindle Farm School Act 250 permit for classroom addition:  
emails pertaining to the mapping of the Special Protection Area around the potable water source. No action was taken.
  - 7. Old Business:**  
Traffic Calming Signs: Snelling presented his thoughts on the five possible locations for radar signs that fit the state criteria, but mentioned that the article specifically mentioned Route 30. There was discussion on where to place the first two signs. Snelling made a motion, seconded by DeSiervo, to place the signs at either side of Townshend Village where the speed limit drops to 30 mph. The motion passed.  
Capital Budgeting Town Hall: DeSiervo mentioned that he had not been able to speak with the Fire Marshal to clarify the code requirements and will send an email with a list of specific questions. Snelling suggested that if limited work didn't trigger the need for sprinklers, it might be possible to improve the front door ramp and install electric doors. DeSiervo noted that it would have to be laid out to meet the proper pitch and might require additional railings. The Commissioners agreed to investigate the idea further.  
ACT 174: DeSiervo said that he expected to have time to review his notes on the draft in the next few weeks.  
VCD West Townshend: no update
  - 8. New Business:** none
  - 9. Other Business:** none

**Meeting Schedule:**

Regular Meeting: April 13, 2022 @ 7:00 p.m.

Regular Meeting: April 27, 2022 @ 7:00 p.m.

*Meetings to be held in the Town Hall and via Zoom*

**10. Adjournment:**

Vice Chairman DeSiervo, seeing that there was no further business to come before the Commission, adjourned the meeting at 7:47 p.m.

Respectfully submitted,  
Andrew Snelling