

Townshend Planning Commission
Minutes
Minutes November 9, 2022

- Present:** John Evans, Bob DeSiervo and Andrew Snelling
- 1. Call to Order:** Chairman Evans called the meeting to order at 7:25 p.m.
 - 2. Approval of Minutes:** Evans moved, and DeSiervo seconded a motion to approve the minutes of the October 26, 2022 meeting as submitted. The motion passed unanimously.
 - 3. Additions and Deletions:** none
 - 4. Members of the Public:** none
 - 5. Correspondence:** none
 - 6. Old Business:**
 - Traffic Calming Signs: Snelling noted that the three signs are in place and working and that Steve Frisk is able to get a variety of reports from the signs. DeSiervo mentioned that the speed on sign north of town is erratic and may need some calibration.
 - Capital Budgeting Town Hall: DeSiervo reported that he had a phone conversation with Geoff Metcalfe, of Keefe & Wesner, regarding the earlier review of the Town Hall with Steven Dumont from the State Fire Marshal's office. Metcalfe said that a phased approach had risks but could be possible and that it might be possible to get variances on some items. Metcalfe requested a written outline of approaches being considered that he could evaluate.
 - VCD West Townshend: Snelling informed the Commission that the Downtown Development Board would be meeting on November 28th at 1:00 pm to hear the request for Village Center Designation for West Townshend. Canevari and Snelling plan to attend to present the application.
 - Noise Complaints: Nothing to report
 - 7. New Business:** Evans let the Commission know that he had replaced many of the spindles on the Gazebo but will need some new spindles. Snelling offered to see if he could locate a source for spindles that would work.
 - 8. Other Business:**
- Meeting Schedule:** Regular Meeting: December 14, 2022 @ 7:00 p.m.
(if needed) Regular Meeting: December 28, 2022 @ 7:00 p.m.
Meetings to be held in the Town Hall and via Zoom

Approved December 14, 2022

9. Adjournment:

DeSiervo made a motion to adjourn the meeting at 8:20 p.m. Snelling seconded the motion and the motion carried. The meeting was adjourned

Respectfully submitted,
Andrew Snelling