

Townshend Planning Commission
Minutes
Minutes October 12, 2022

- Present:** John Evans, Bob DeSiervo, Liza Martin and Andrew Snelling
- 1. Call to Order:** Chairman Evans called the meeting to order at 7:10 p.m.
 - 2. Approval of Minutes:** DeSeirvo moved, and Evans seconded a motion to approve the minutes of the September 14, 2022 meeting as submitted. The motion passed unanimously.
 - 3. Additions and Deletions:** none
 - 4. Members of the Public:** none
 - 5. Correspondence:** NRB email containing the proposed Act 250 permit for the Grace Cottage emergency room addition. The permit conditions were discussed and no action was taken
 - 6. Old Business:**

Traffic Calming Signs: Evans informed the Commission that three signs had been shipped on October 6th and were to be delivered to the Town Garage. Evans will talk with Steve Frisk about installation locations and installation procedures.

Capital Budgeting Town Hall: DeSiervo said he was waiting for return calls from Geoff Metcalf and Steve Dumont.

VCD West Townshend: Canevari is working on revising the boundary and the plan should be ready for next meeting.
 - 7. New Business:**

Budget 2023/24: The Commissioner’s reviewed the current year budget and noted that the Town Plan wasn’t due for renewal until 9/26/25. The Commissioners unanimously agreed to maintain the option of attending remotely with Zoom for another year. DeSiervo moved to approve a 2023/24 budget in the amount of \$2,750. Martin seconded the motion and the motion carried.

Library Planning Session: Snelling stated that he had informed Karen LaRue that the Commission couldn’t make a meeting on October 19th, but could meet at one of the upcoming meeting dates or possibly other times for a special meeting.

Noise Complaints: Martin shared a concern about loud noise during night time hours from barking dogs, fireworks and heavy equipment. She expressed a desire to have rules governing noise complaints. Martin will research possible solutions and the practices in neighboring towns.
 - 8. Other Business:** none

Meeting Schedule:

Regular Meeting: October 26, 2022 @ 7:00 p.m.

Regular Meeting: November 9, 2022 @ 7:00 p.m.

Meetings to be held in the Town Hall and via Zoom

9. Adjournment:

Chairman Evans, seeing that there was no further business to come before the Commission, adjourned the meeting at 8:25 p.m.

Respectfully submitted,
Andrew Snelling