

Townshend Planning Commission
Minutes
July 28, 2021 on the Town Common

- Present:** John Evans, Liza Martin and Andrew Snelling
1. **Call to Order:** Chairman Evans called the meeting to order at 5:08 p.m.
 2. **Approval of Minutes:** Evans moved to accept the minutes of July 14, 2021 as submitted. The motion was seconded by Martin and carried by those present.
 3. **Additions and Deletions:** Snelling requested that a discussion of the final 2020/21 fiscal year be added under Other Business. There were no objections.
 4. **Members of the Public:** none
 5. **Correspondence:** Email from NRB District 2 Re: Kindle Farm School Act 250 permit: The email states that the application is incomplete and requires additional information. The email was discussed but no action was taken.
 6. **Old Business:** Capital Budgeting Review of Town Hall: Snelling stated that the invoice from Keefe & Wesner was paid in the 2020/21 fiscal year and the work is ongoing.
West Townshend VCD: No new update
Act 174 Energy Element: No new updates
 7. **New Business:**
 8. **Other Business:** Snelling presented a copy of the final statement of fiscal 2020/21 spending versus the budget. He noted that the Planning Commission finished the year under budget.
 9. **Meeting Schedule:** Regular Meeting: August 11, 2021 @ 5:00 p.m.
Regular Meeting: August 25, 2021 @ 5:00 p.m.
Weather permitting to be in person at the Gazebo
 10. **Adjournment:** There being no further business to come before the Commission, Chairman, Evans adjourned the meeting at 5:30 p.m.

Respectfully submitted,
Andrew Snelling