

Townshend Planning Commission
Minutes
June 23, 2021 on the Town Common

- Present:** John Evans, Liza Martin and Andrew Snelling
1. **Call to Order:** Chairman Evans called the meeting to order at 5:07 p.m.
 2. **Approval of Minutes:** Martin moved to accept the minutes of May 26th, 2021 as submitted. The motion was seconded by Evans and passed unanimously.
 3. **Additions and Deletions:** none
 4. **Members of the Public:** none
 5. **Correspondence:** Kindle Farm School Addition Act 250 permit notice: The new addition was discussed and the Commissioners looked at the architectural drawings. No action was taken
 6. **Old Business:**

Capital Budgeting Review of Town Hall: Snelling presented the summary from DeSiervo of his meeting with Geoff Metcalfe of Keefe & Wesner which included the work proposal and \$3,000 invoice. Following discussion of the proposal, Martin moved to accept the Keefe & Wesner proposal to update the report on the Town Hall and to approve payment of the \$3,000 invoice from fiscal 2020/21 budget. The motion was seconded by Evans and the motion carried.

West Townshend VCD: No new update

Act 174 Energy Element: Snelling stated that he had emailed the latest version of the Energy Element to the Commissioners and solicited any final comments. He outlined the next steps in getting the Energy Element adopted.

Bike Path and Sidewalks: After a discussion, Snelling moved that the Bike Path and Sidewalk issue be removed from the active project list. The motion was seconded by Martin and carried unanimously.
 7. **New Business:** Snelling provided a summary of the FEMA Discovery Mapping project for the West River watershed and pointed out that there were proposed changes to the flood zones which could lead to changes in the Flood Insurance Rate Maps in a couple of years.
 8. **Other Business:** Snelling explained the changes in the open meeting laws relating to electronic meetings and highlighted that law had reverted to requiring a physical location with at least one voting member present.

9. **Meeting Schedule:** Regular Meeting: July 14, 2021 @ 5:00 p.m.
Regular Meeting: July 28, 2021 @ 5:00 p.m.
Weather permitting to be in person at the Gazebo

10. **Adjournment:** There being no further business to come before the Commission,
Chairman, Evans adjourned the meeting at 5:50 p.m.

Respectfully submitted,
Andrew Snelling