

Townshend Planning Commission
Minutes
November 10, 2021 at Town Hall

- Present:** John Evans, Brandon Canevari, and Andrew Snelling
1. **Call to Order:** Chairman Evans called the meeting to order at 7:12 p.m.
 2. **Approval of Minutes:** Evans moved and Snelling seconded a motion to accept the minutes of October 27, 2021 with minor corrections to formatting. The motion passed.
 3. **Additions and Deletions:** none
 4. **Members of the Public:** none
 5. **Correspondence:** none
 6. **Old Business:**
 - Capital Budgeting Town Hall: There was a discussion on the need to clearly define the ADA legal requirements and to move forward with the report.
 - West Townshend VCD: Canevari reported that he is working on the photos and assembling the application. The map needs to be updated. He is expecting to finish the application in early January.
 - Act 174 Energy Element: Nothing new to report
 - Traffic Calming: There was a discussion on the number of signs that would be necessary and the features required. Evans volunteered to follow up and explore the community sentiment regarding radar speed signs.
 7. **New Business:** none
 8. **Other Business:** none
 9. **Meeting Schedule:**
 - Regular meeting November 24, 2021 CANCELED
 - Regular Meeting: December 8, 2021 @ 7:00 p.m.
 - Meetings to be held in the Town Hall*
 10. **Adjournment:** There being no further business to come before the Commission, Chairman, Evans adjourned the meeting at 8:11 p.m.

Respectfully submitted,
Andrew Snelling