

Townshend Planning Commission
Draft Minutes
April 24, 2019

Present: John Evans, Robert DeSiervo, and Brandon Canevari.

1. **Call to Order:** Chairman Evans called the meeting to order at 7:20 p.m.
2. **Approval of the Minutes:** DeSiervo made a motion, seconded by Evans, to approve the April 10, 2019 minutes as submitted. The motion carried unanimously.
3. **Additions and Deletions:** None
4. **Members of the Public:** None
5. **Correspondence:** None
6. **Old Business:**
 - Village Center Designation — The Commission discussed Village Center Designation progress. Canevari informed the Commission that he was continuing with the community outreach portion of the application process. Canevari estimated that submission of the application may be possible in the next two to three months.
 - Sign Ordinance — DeSiervo updated the draft of the sign ordinance following feedback from the Commission at a previous meeting. DeSiervo presented the Commission with the draft to review at their leisure and discuss at the next meeting. The board discussed next steps and further research regarding the ordinance.
 - West River Joint Planning Commission — No activity.
7. **Meeting Schedule:** May 8, 2019 at 7:15 p.m.
May 22, 2019 at 7:15 p.m.
8. **Adjournment:** DeSiervo made a motion to adjourn at 8 p.m., carried by those present.

Respectfully submitted,

Brandon Canevari