

**Townshend Planning Commission**  
**Minutes**  
**January 23, 2019**

**Present:** John Evans, Brandon Canevari and Andrew Snelling

1. **Call to Order:** Chairman Evans called the meeting to order at 7:30 p.m.
  
2. **Approval of the Minutes:** Canevari made a motion to approve the minutes of the January 9, 2019 meeting. The motion was seconded by Evans and carried unanimously.
  
3. **Additions and Deletions:** none
  
4. **Members of the Public:** none
  
5. **Correspondence:**
  - Martin Auction House and Smoke Shop notice of appeal of Jurisdictional Opinion #2-311  
No action taken
  
  - Kindle Farm School response to Memorandum of Decision regarding Application #2W1140-2  
No action taken.
  
  - Kindle Farm School notice of appeal of Memorandum of Decision regarding Application #2W11402  
No action taken.
  
6. **Old Business:**
  - Village Center Designation: Canevari updated the Commission on his conversation with representatives of Valley Cares regarding Meals on Wheels and SASH programs.
  
  - Act 174 Energy Plan: Snelling reported that Windham Regional has finalized their plans to provide support to four towns, including Townshend, to develop Act174 compliant energy plans. The first meeting of the group will be on January 29<sup>th</sup>.

Sign Ordinance: The Commission discussed and started work editing the draft sign ordinance prepared by DeSiervo.

West River Joint Planning Commission: No activity

7. **New Business:** none
8. **Other Business:**
9. **Meeting Schedule:** Regular Meeting: February 13, 2019 @ 7:15 p.m.  
Regular Meeting: February 27, 2019 @ 7:15 p.m.
10. **Adjournment:** There being no further business to come before the Commission, Chairman Evans adjourned the meeting at 9:15 p.m.

Respectfully submitted,

Andrew Snelling