

**Townshend Planning Commission**  
**Minutes**  
**September 12, 2018**

**Present:** John Evans; Brandon Canevari and Andrew Snelling

1. **Call to Order:** Chairman Evans called the meeting to order at 7:25 p.m.
  
2. **Approval of the Minutes:** Canevari made a motion to approve the minutes of the August 22, 2018 meeting with minor corrections. The motion was seconded by Evans and carried by those present
  
3. **Additions and Deletions:** Snelling requested adding Vtrans Rt-30 Corridor plan and WRC “Village Wastewater and Water Cohort” to the agenda under new business. There were no objections.
  
4. **Members of the Public:** None
  
5. **Correspondence:** None
  
6. **Old Business:**

Village Center Designation Canevari reported that the Selectboard had given their approval for pursuing Village Center Designation. He stated that the application would require new photos and maps of Townshend Village. There was a general discussion concerning the appropriate boundaries for the Village Center.

Act 174 Letter of Interest Snelling reported that the Selectboard had voted to sign the “letter of interest” to the Windham Regional Commission (WRC). WRC will notify the Planning Commission in early October if Townshend is selected as one of the three towns to receive their assistance in preparing an enhanced energy element to the Town Plan.

Sign Ordinance: Snelling mentioned that WRC monthly staff activity report indicated that John Bennett was working with the Town of Jamaica on a standalone sign ordinance. Snelling volunteered to contact Bennett to see if there were any materials that might be helpful in the Planning Commissions preliminary look at sign ordinances.

7. **New Business:**  
VTRANS RT-30 Corridor Plan: Snelling informed the Commission that Vtrans in cooperation with WRC is in the early process of beginning a “corridor plan” for Rt-30. This is a study of the road infrastructure but also of the land use in the area served by the road. There are several examples on the Vtrans website of similar completed plans.
- “Village Wastewater & Water Cohort” Snelling reported that a number of area towns working with WRC recently formed this new group to explore the wants and needs assessments for waste water and water in rural villages. The group is looking at suitable alternatives to traditional wastewater treatment plants.
8. **Other Business:** none
9. **Meeting Schedule:** Regular Meeting: September 26, 2018 @ 7:15 p.m.  
Regular Meeting: October 10, 2018 @ 7:15 p.m.
10. **Adjournment:** Canevari made a motion to adjourn at 8:30 p.m., carried by those present.

Respectfully submitted,

Andrew Snelling