

Townshend Planning Commission
Draft Minutes
June 27, 2018

Present: John Evans; Robert DeSiervo, Brandon Canevari and Andrew Snelling
Members of the public: Donnel Barnum and Laura Richardson

1. **Call to Order:** Chairman Evans called the meeting to order at 7:20 p.m.

2. **Approval of the Minutes:** Canevari noted that a space is missing after Act in the 6th line of Old Business. Evans made a motion, seconded by DeSiervo to approve the June 13, 2018 minutes as amended. The motion carried unanimously.

3. **Additions and Deletions:** Desiervo requested a discussion of the regional meeting be added under Other Business.

4. **Members of the Public:** Ms. Barnum and Ms. Richardson presented the Commission with a copy of the thirty-five conditions which Chester included in their approval of the Dollar General permit. They inquired about the comments made at the Select Board meeting pertaining to the Selectboard writing a letter to Dollar General stating what things they would like to see in the store design. Snelling replied that they should address that inquiry directly to the Selectboard. There was a discussion on the likely status of the Dollar General development and Snelling noted that the Commission had not yet received notice of a Wastewater and Potable Water Supply Permit being issued. Ms. Barnum inquired as to what engineering firm was handling the permitting for the Zaremba Group. Snelling informed her that the engineering firm's name should be shown on the Dept. of Environmental Conservation Project Review Sheet. There was further discussion on the nature of the upcoming special Town Meeting and a possible time table should the voters approve a study on the feasibility of zoning. Canevari presented the group with the budgeted costs for zoning in other towns. There was more discussion on what zoning can and can't do, and that zoning regulations need to be consistently applied. Ms. Barnum asked about getting a copy of the 1991 Townshend Zoning proposal. Evans agreed to see about getting a copy of the old proposal for Ms. Barnum and the Commission. The Commission thanked Ms. Barnum and Ms. Richardson for their input.

5. **Correspondence:** none

6. **Old Business:**
Act 174 Energy Plan: Snelling reported that the Public Service

Department had approved the Windham Regional Commission's (WRC) enhanced Energy Plan and that the WRC could now approve town energy plans. It looks like the Town of Windham will be the first to be reviewed. Windham's first hearing is scheduled for July 11th.

Town Plan Action Items: This discussion was tabled until next meeting.

Zoning Study Discussion: It was agreed that this topic had been covered under the Members of the Public portion of the meeting.

7. **New Business:** Snelling reported on the recent WRC seminar on Basics of Town Planning. The seminar touched on developing and implementing a town plan as well as zoning. Snelling commented that it is worth noting that a large part of the content of a town plan, is required by the state.

8. **Other Business:** DeSiervo said that he had scheduled the gathering of upper West River Planning Commissions gathering for July 5th. Jamaica has responded that they will be coming and has submitted some agenda items. Windham can't make it and he has yet to hear from Grafton, Newfane and Dummerston.
Canevari presented a quote from Staples of \$298.50, for reprinting 25 copies of the Town Plan with the cover and map pages in color. DeSiervo made a motion to proceed with getting the Town Plan reprinted per the quote. The motion was seconded by Canevari and carried unanimously.

9. **Meeting Schedule:** Special Meeting Upper West River Planning Commissions: July 5, 2018 @ 7:00 p.m.
Regular Meeting: July 11, 2018 @ 7:15 p.m.
Regular Meeting: July 25, 2018 @ 7:15 p.m.

10. **Adjournment:** DeSiervo made a motion to adjourn at 9:35 p.m., carried by those present.

Respectfully submitted,

Andrew Snelling