

Townshend Planning Commission
Minutes
December 26, 2018

Present: John Evans; Robert DeSiervo, Brandon Canevari and Andrew Snelling

1. **Call to Order:** Chairman Evans called the meeting to order at 7:25 p.m.

2. **Approval of the Minutes:** Canevari made a motion to approve the minutes of the December 12, 2018 meeting with minor corrections. The motion was seconded by DeSiervo and carried by all those present.

3. **Additions and Deletions:** none

4. **Members of the Public:** none

5. **Correspondence:** none

6. **Old Business:**
 - Village Center Designation: Canevari presented a list of community activities for use in the VCD application. The Commissioners discussed the list. Canevari will continue to work on the list and will check with other members of the community.

 - Act 174 Energy Plan: Nothing new

 - Sign Ordinance: DeSiervo stated that he expected to have a draft for next meeting.

 - West River joint planning commission: No new activity

 - Kindle Farm School letter: Snelling offered a draft letter for review. The Commissioners worked together to edit the letter. Canevari made a motion seconded by Evans to approve the revised letter and send it to District #2 of the Natural Resources Board. The motion carried unanimously.

7. **New Business:** none

8. **Other Business:** none

9. **Meeting Schedule:** Regular Meeting: January 9, 2019 @ 7:15 p.m.
Regular Meeting: January 23, 2019 @ 7:15 p.m.

10. **Adjournment:** There being no further business to come before the Commission, Chairman Evans adjourned the meeting at 8:50 p.m.

Respectfully submitted,

Andrew Snelling