

**Townshend Planning Commission**  
**Minutes**  
**Special Meeting November 7, 2018**

This was an informal meeting of the Planning Commission with a quorum present. There was no action taken at the meeting.

**Department of Housing and Community Development (DHCD) pre-application site visit for Village Center Designation: 2:30 p.m.**

Commissioners Evans, Canevari and Snelling met with Richard Amore, Planning and Project Manager DHCD and Chris Campany, Executive Director Windham Regional Commission (WRC) on the village common. The group walked north along Rt. 35 up to Valley Cares and back to the village common. The group then proceeded to walk out Rt. 30 to Oakwood Cemetery Rd. and then back south on Rt. 30. Along the way there was a discussion of the use of the various structures along the way and the criteria for village center designation. The main focus was on the commercial and public buildings. Mr. Amore explained that although residential buildings can be included in the village center that it is defined by the commercial and public facilities.

**Village Center Designation Program - benefits and application process presentation by Richard Amore: 3:30 p.m. Townshend Town Hall**

**Present:** Commissioners Evans, Canevari and Snelling  
Richard Amore and Chris Campany

**Members of the public:** Crystal Mansfield, Dr. Jesper Brickly, Karen LaRue, Marjorie Holt and Susanne Shapiro

Mr. Amore conducted a presentation explaining Vermont's Village Center Designation program. He covered the purpose of the program, the benefits to the community and its residents, and the application process. The presentation included several examples of the towns and projects that have benefited from the grants available through the program. Following the presentation Mr. Amore addressed questions from the audience. The meeting ended at approximately 4:20 p.m.

Respectfully submitted,

Andrew Snelling