

approved: 6/28/17

## **Townshend Planning Commission**

Minutes

March 22, 2017

**Present:** John Evans; Dale West, Andrew Snelling

**In Attendance:** Craig Hunt

1. **Call to Order:** Evans called the meeting to order at 7:22 p.m.
2. **Approval of the Minutes:** West made motions: **To approve the Minutes of February 22, 2017 and March 8, 2017**, tabled due to a lack of a quorum of Commissioners who had attended those meetings being present.
3. **Additions and Deletions:** None at this time.
4. **Reorganization:** Snelling nominated: John Evans to be Townshend's Planning Commission Chairman for the ensuing year, carried by those present.  
West nominated Bob DeSiervo to be Townshend's Planning Commission Vice-Chairman for the ensuing year, carried by those present.  
Snelling nominated Dale West to be Townshend's Planning Commission Secretary for the ensuing year, carried by those present.
5. **Members of the Public:** None at this time.
6. **Correspondence:** None at this time.
7. **Old Business: Draft Town Plan:** Commissioners discussed the the draft Town Plan and the Public Hearing scheduled for April 12, 2017, at 7:00 p.m. .
8. **New Business:** Commissioners discussed potential tasks for the Planning Commission once the draft Town Plan was approved, including repairs and renovations to the Town Hall, maintenance

assessments for Townshend's infrastructure, generally, and various capital budget needs.

Hunt will bring architect Mark Wesner's Town Hall renovation reports and recommendations to the next meeting.

9. **Other Business:** None at this time:
10. **Meeting Schedule:** Town Plan Public Hearing: April 12, 2017 @ 7:00 p.m.
11. **Adjournment:** West made a motion: **To adjourn at 8:20 p.m.**, carried by those present.

Respectfully submitted,

Craig K. Hunt