

approved: November 28, 2017

Townshend Planning Commission
Minutes
November 8, 2017

Present: John Evans; Andrew Snelling; Robert DeSiervo, and Dale West

1. **Call to Order:** Chairman Evans called the meeting to order at 7:17 p.m.

2. **Approval of the Minutes:** West made a motion: To approve the Minutes of October 25, 2017, seconded by DeSiervo. Snelling pointed out that under Old Business, Hunt was also instructed to mail a copy of the recently enacted Town Plan to the Vermont Commissioner of Housing and Community Affairs. The correction was accepted and the motion to accept the minutes as amended passed unanimously.

3. **Additions and Deletions:** None presented

4. **Members of the Public:** None present

5. **Correspondence:** Letter from Town Report Committee dated 10/30/17, requesting an annual report of the Planning Commission by November 21, 2017 for inclusion in the annual town report. The Members jointly drafted an outline and key points of the annual report. Snelling volunteered to finish the drafting of the annual report

6. **Old Business:** The Draft Report Ball Mountain Sedimentation Study dated May 1986 was discussed. The focus of the discussion was how the three accidental releases in 1993 and 1995 caused large amounts of sediment to be released downstream which ultimately settled out in Townshend Lake. It is felt that these sediment releases were significant contributors to the silting up of Townshend Lake which has rendered the lake unusable for its designated recreation purposes.
DeSiervo presented a draft letter to Governor Scott, Senator Leahy, Senator Sanders and Representative Welch requesting their assistance in getting the Army Corp of Engineers to address the loss of recreation uses as a result of the sedimentation. The letter was discussed. DeSiervo will continue working on the draft letter, incorporating some of the input from the discussion.
Infrastructure Inventory Assessment- Hunt gathered grand list information on the Town owned properties showing the estimated market values of the Town owned properties. The members briefly discussed the information.

7. **New Business:** Village Center Designation –Hunt provided copies of the Town’s 2004 application for Village Center Designation for review and discussion. The Members agreed to read and review the materials for discussion at the next meeting.
FY 2017-18 Planning Commission Budget- The Members reviewed the prior year’s budgets and fiscal year spending to date. There was preliminary discussion on the new budget with questions pertaining to the reserve funds and bookkeeping procedures. The budget was not finalized and will be discussed further at the next meeting.

8. **Other Business:** none

9. **Meeting Schedule:** West made a motion to reschedule the November 22, 2017 meeting to November 27, 2017 at 6:30 p.m. following the Windham Regional Commission meeting to consider approval of the Townshend Town Plan. DeSiervo seconded the motion and it was carried unanimously.

10. **Adjournment:** West made a motion to adjourn at 8:55 p.m., carried by those present.

Respectfully submitted,

Andrew Snelling