

approved: December 13, 2017

TOWNSHEND PLANNING COMMISSION

Minutes

November 27, 2017

Present: John Evans; Andrew Snelling; Bob DeSiervo; Dale West

In Attendance: Craig Hunt

Following the Windham Regional Commission's Public Hearing on Townshend's adopted Town Plan,

1. **Call to Order:** Evans called the meeting to order at 7:20 p.m.
2. **Approval of the Minutes:** West made a motion: **To approve the Minutes of November 8, 2017**, seconded by DeSiervo and carried by those present.
3. **Additions and Deletions:** None at this time.
4. **Members of the Public:** None at this time.
5. **Correspondence:** Evans acknowledged receipt of the Town of Brookline Town Plan and correspondence from the Agency of Natural Resources pertaining to the Kindle Farm School's watershed.
6. **Old Business: Scott Letter:** DeSiervo is continuing to work on a draft letter to Governor Scott regarding the Townshend Lake.

PC Report: West made a motion: **To approve the Planning Commissioner's draft report, as presented by Snelling, for publication in the Annual Town Report**, seconded by DeSiervo and carried by those present.

Village Center Designation: Snelling and DeSiervo briefed the Commission on their attendance at an informative meeting in Newfane on the processes involved in applying for and receiving Village Center

Designation. Village Center Designation can provide towns with certain economic advantages such as Federal Reinvestment Tax Credits for businesses and Historic Commission and Preservation Trust grants for renovation and repair projects.

7. New Business: FY 2018-19 Budget: Following discussion, West made a motion: **To submit a FY 2018-19 Planning Commission budget proposal of \$5,900.00, as prepared,** seconded by Snelling and carried by those present. Hunt was instructed to give a copy of the budget proposal to the Select Board.

8. Adjournment: West made a motion: **To adjourn at 8:35 p.m.,** carried by those present.

Respectfully submitted,

Craig K. Hunt