

approved: 11/08/2017

Townshend Planning Commission

Minutes

October 25, 2017

Present: John Evans; Andrew Snelling; Robert DeSiervo; Dale West

In Attendance: Craig Hunt

1. **Call to Order:** Evans called the meeting to order at 7:19 p.m.
2. **Approval of the Minutes:** West made a motion: **To approve the Minutes of October 11, 2017**, seconded by DeSiervo and carried by those present.
3. **Additions and Deletions:** None at this time.
4. **Members of the Public:** None at this time.
5. **Correspondence:** Evans acknowledged correspondence pertaining to the Act 250 Permit Hearing on Kindle Farm from Vermont Fisheries biologist, Lael Will: from the Windham Regional Commission: and from the Vermont Agency of Natural Resources.

Old Business: Commissioners briefly discussed the procedure for re-applying for a Village Center Designation. Hunt was instructed to provide the Windham Regional Commission and the Vermont Department of Housing and Community Affairs with approved Town Plans for review and discuss details of the Village Center Designation application process with John Bennett at the WRC.

Snelling and DeSiervo reported having attended a meeting on October 24, 2017, with State Historic Preservation and transportation officials and members of the Townshend Historical Society for an examination of Townshend's historic stone arch bridges.

Commissioners reported having all met at the Townshend Fire Station on October 23, 2017, reviewing the physical and mechanical conditions and discussing needs of the firehouse with officials.

Snelling provided Commissioners with a draft form upon which an inventory of Townshend's properties and infrastructural assets could be registered and assessed.

Commissioners continued in lengthy discussion about the possibility of a new fire station in Townshend, the various approaches to and requirements of developing a proposal.

7. **New Business:** At around 8:35 p.m., the meeting briefly recessed for travel and re-convened at the Town Highway Garage. Commissioners toured the facility and examined the construction of the buildings.
8. **Meeting Schedule:** November 8, 2017 @ 7:15 p.m.
9. **Adjournment:** West made a motion: **To adjourn at 9:32 p.m.**, carried by those present.

Respectfully submitted,

Craig K. Hunt