

# Townshend Planning Commission

Draft Minutes

July 9, 2014

Present: Art Monette; Susan LeCours; Robert DeSiervo

In Attendance: Ryan Hockertlotz; Craig Hunt

1. **Call to Order:** Monette called the meeting to order at 7:25 p.m.
2. **Approval of the Minutes:** LeCours made a motion: **To approve the Minutes of June 25, 2014**, seconded by DeSiervo and carried by those present.
3. **Correspondence:** Monette acknowledged a letter from the Windham Regional Commission announcing the availability of municipal grants.
4. **Members of the Public:** Ryan Hockertlotz was welcomed but said that he was just attending to observe.
5. **Old Business:** The Flood Plain Ordinance draft presented by Windham Regional Commission was discussed. Monette conveyed that the Board of Adjustment was agreed upon to comprise both the Select Board and the Planning Commission.  
Hunt relayed that it had been suggested by a member of the Select Board that a fee be attached to the Administrator's review process, since professional studies for private individuals should not be a taxpayer obligation.  
Members briefly discussed the implications of the Open Meeting Law and the Select Board's decision to take Townshend's website down.
6. **New Business:** None at this time.
7. **Meeting Schedule:** Regular Meeting August 13, 2014
8. **Adjournment:** LeCours made a motion: To adjourn at 8:00 p.m., carried by those present.

Respectfully submitted,

Craig K. Hunt