

Townshend Planning Commission

Draft Minutes

September 11, 2013

Present: **Art Monette; John Evans; Bob SeSiervo**

In Attendance: Dinah Reed (WRC); Craig Hunt, recorder

1. **Call to Order:** Monette called the meeting to Order at 7:24 p.m.

2. **Members of the Public:** Monette welcomed Dinah Reed of the Windham Regional Commission and provide a history of the Planning Commission's work on a Flood Plain policy that would meet National Flood Insurance criteria for building restrictions in flood hazard zones.

Reed noted that Townshend's 2007 bylaws would need to be updated in order to meet the NIFP requirements and offered her assistance in drafting language to achieve those NIFP standards. Lengthy discussion ensued about FEMA regulations and the mapping of flood hazard areas.

Reed agreed to meet with the Commissioners during the second meeting in October with a draft proposal.

3. **Approval of Minutes:** Monette made a motion: **To approve the Planning Commission Minutes of August 14, 2013**, seconded by Evans and carried by those present with one abstention.

4. **Reports:**

Fire Station Study Committee: Nothing at this time.

Town Hall Renovations: Monette conveyed from Tiz Garfield that without other members on the Tall Hall Renovation Committee, the Committee should probably be disbanded. Hunt was asked to add discussion of the Town Hall Renovation Committee to the next agenda.

Invasive Insects: Nothing at this time.

Townshend Congregational Church: Nothing at this time.

5. **Correspondence:** Monette noted that a sub-division permit had been granted to Walter and Andrea Royce for property on State Forest Road.

6. **Old Business: Route 35 Sidewalk Plans:** Evans requested that Grafton Road sidewalks be added to the September 25th agenda.

7. **New Business:** Nothing at this time.
8. **Meeting Schedule:** September 25, 2013 at 7:15 P.M.
9. **Adjournment:** Evans made a motion: **To adjourn at 8:21 p.m.**, carried by those present.

Respectfully submitted,

Craig K. Hunt