

Townshend Planning Commission

Minutes

January 23, 2013

Present: Art Monette; John Evans; Bob DeSiervo

In Attendance: Craig Hunt, recorder

1. **Call to Order:** Monette called the meeting to Order at 7:20 P.M..
2. **Approval of Minutes:** Evans made a motion: **To approve the Planning Commission Minutes of January 09, 2013**, seconded by Monette and carried by those present.
3. **Members of the Public:** None at this time.
4. **Correspondence:** Monette summarized a sub-division Permit granted to David Paskin on Acton Hill Road and a Windham Regional Commission Report on undeveloped waters in Southeastern Vermont, of which parts of the West River, Tannery Brook, Joy Brook, Negro Brook and Mill Brook are identified in Townshend.
5. **Reports:** DeSiervo briefly spoke about invasive insect species in Windham County effecting trees and will develop talking points for the Planning Commission to enhance public awareness.

DeSiervo also reported on receipt by the Town Hall Renovations Committee of a bid proposal from Ingram Construction for the installation of fire doors. This proposal is being looked at by the Renovations Committee and architect Wesner before being brought for review to the Planning Commission and taken to the Select Board for its consideration.

Regarding the installation of a new boiler for heating Town Hall, DeSiervo briefed members on his meeting with the Select Board in December during which he argued for careful review of architect Wesner's recommendations of a hot air system as the most economical and efficient. DeSiervo also expressed his concern about the need for treating with intumescent paint any holes cut in the basement insulation during the installation of a heating system.
6. **Old Business: Flood Plain:** Jeff Nugent at the Windham Regional Commission is developing flood plain maps for the Planning Commission

with property boundaries clearly identified. Dinah Reed is preparing a checklist of issues to be addressed toward municipal compliance with a flood plain ordinance.

7. New Business: None at this time.

8. Meeting Schedule: February 13, 2013 at 7:15 P.M.

9. Adjournment: Evans made a motion: **To adjourn at 8:16 P.M.**, carried by those present.

Respectfully submitted,

Craig K. Hunt

Approved: 02/13/13