

**Townshend Planning Commission**  
**February 21, 2007**

Commissioners present: Art Monette, Tiz Garfield, Tom Lyman, Susan LeCours,  
Mike Charles, John Evans

Visitors: Norman LaMoria

Meeting was called to order by chair Monette at 7:15 PM

**Minutes** of January 24, 2007 were read, Charles made motion to accept minutes as presented, Garfield was second, minutes were unanimously accepted as presented.

Chair Monette recognized Norman LaMoria a local electrician who had been invited to the meeting to discuss the electrical needs of the town hall. LaMoria had many good recommendations and contact information for area electricians and alarm system contractors and also recommended we talk with the Vermont Department of Labor and Industry. LaMoria suggested a good place to start would be to evaluate the existing panel and trace what circuits and type of wire are presently being used, when asked, he agreed to do this for us and felt this would take two to three days of his time.

Charles made a motion to engage Norman LaMoria to evaluate the electrical system, Garfield was second, and unanimous agreement carried the motion.

LaMoria excused himself from the meeting at 8:20 PM

**Mail**

Memo from select board regarding parking on sidewalk in front of town hall.

Vermont Downtown Program regarding renewal of Village Center Designation.

Select board minutes draft 2/5/07

Joint meeting select board and Townshend elementary school board 1/29/07.

Valley Cares Inc to VT District II requesting revocation of permit for overhead utilities.

VT District II to Valley Cares Inc revocation of permit for overhead utility lines.

US Census Bureau contact information update form (we will turn over to SB)

WRC newsletter, agenda and Journal

**Old Business**

Village Center Designation - Garfield volunteered to call Vermont Downtown Program for qualifications on renewal of the Village Center Designation.

Town hall - It was suggested by Norman LaMoria that we make a list of what we would like to end up with for the renovation of the electric service on this building, the following is a rough draft of that discussion:

New equipment in dining hall cabinets i.e. printer, computers and such

Future elevator

A minimum of two outlets per wall

A minimum of four outlets in lobby hallway

GFI in baths and kitchen

Lighting issues to include exit signs

Siren (can a siren be purchased with 1 or 2 phase instead of the existing 3 phase?)

We will check with town clerk and treasurer to determine any additional needs they may have.

Regarding cabinets for the dining hall, Lyman has new sketches from Ken Hoffman but did not have them at this meeting; we again discussed the needs of that area.

### **New Business**

PC vacant seat - The select board asked for our input on two letters of interest that they have received regarding the vacant seat on the planning commission. One letter from Corydon Sleeper and another from Brad Horn, we discussed this and feel both are very strong candidates and would be an excellent addition to the planning commission. It was decided to take time to think on this issue and therefore have no recommendation at this time.

Generate Interest – Garfield suggested having a survey at town meeting that would encourage town's people to voice their opinions about the future of this town. It was agreed that this would be a good idea and Garfield volunteered to draft a survey for our discussion at next meeting.

LeCours made a motion to adjourn second was Charles and unanimous agreement brought the meeting to a close at 9:05 PM.

**Our next meeting will be on February 28, 2007 at 7:15 PM** we have invited the select board to join us at 7:30 for information from John Bennett of WRC regarding flood areas.

Respectfully submitted,  
Susan LeCours, clerk